THE PRACTICE OF SYSTEM AND NETWORK ADMINISTRATION

THIRD EDITION

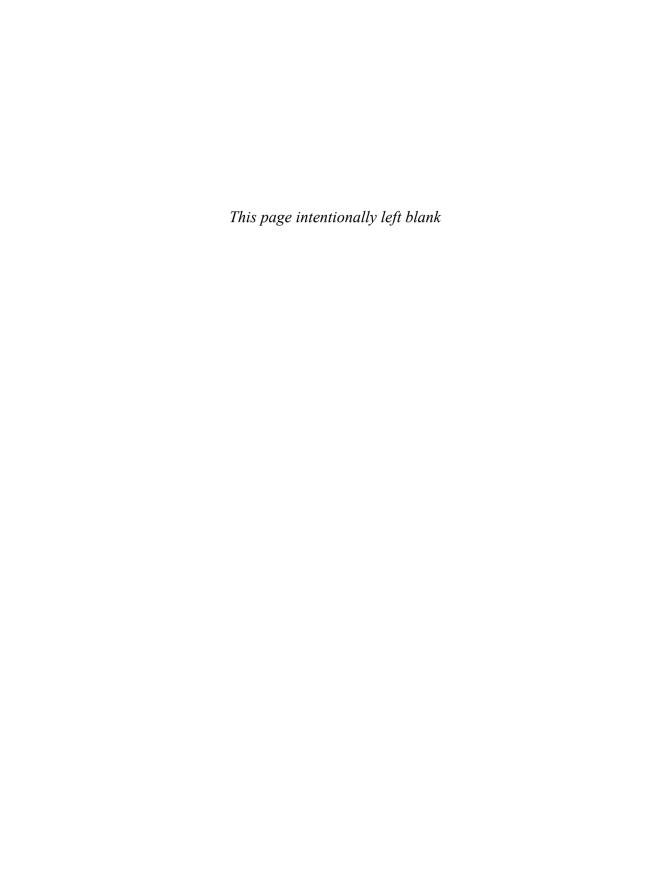


THOMAS A. LIMONCELLI • CHRISTINA J. HOGAN • STRATA R. CHALUP

The Practice of System and Network Administration

Volume 1

Third Edition



The Practice of System and Network Administration

Volume 1

Third Edition

Thomas A. Limoncelli Christina J. Hogan Strata R. Chalup

♣ Addison-Wesley

Many of the designations used by manufacturers and sellers to distinguish their products are claimed as trademarks. Where those designations appear in this book, and the publisher was aware of a trademark claim, the designations have been printed with initial capital letters or in all capitals.

The authors and publisher have taken care in the preparation of this book, but make no expressed or implied warranty of any kind and assume no responsibility for errors or omissions. No liability is assumed for incidental or consequential damages in connection with or arising out of the use of the information or programs contained herein.

For information about buying this title in bulk quantities, or for special sales opportunities (which may include electronic versions; custom cover designs; and content particular to your business, training goals, marketing focus, or branding interests), please contact our corporate sales department at corpsales@pearsoned.com or (800) 382-3419.

For government sales inquiries, please contact governmentsales@pearsoned.com.

For questions about sales outside the United States, please contact intlcs@pearson.com.

Visit us on the Web: informit.com/aw

Library of Congress Catalog Number: 2016946362

Copyright © 2017 Thomas A. Limoncelli, Christina J. Lear née Hogan, Virtual.NET Inc., Lumeta Corporation

All rights reserved. Printed in the United States of America. This publication is protected by copyright, and permission must be obtained from the publisher prior to any prohibited reproduction, storage in a retrieval system, or transmission in any form or by any means, electronic, mechanical, photocopying, recording, or likewise. For information regarding permissions, request forms and the appropriate contacts within the Pearson Education Global Rights & Permissions Department, please visit www.pearsoned.com/permissions/.

Page 4 excerpt: "Noël," Season 2 Episode 10. The West Wing. Directed by Thomas Schlamme. Teleplay by Aaron Sorkin. Story by Peter Parnell. Scene performed by John Spencer and Bradley Whitford. Original broadcast December 20, 2000. Warner Brothers Burbank Studios, Burbank, CA. Aaron Sorkin, John Wells Production, Warner Brothers Television, NBC © 2000. Broadcast television.

Chapter 26 photos © 2017 Christina J. Lear née Hogan.

ISBN-13: 978-0-321-91916-8 ISBN-10: 0-321-91916-5

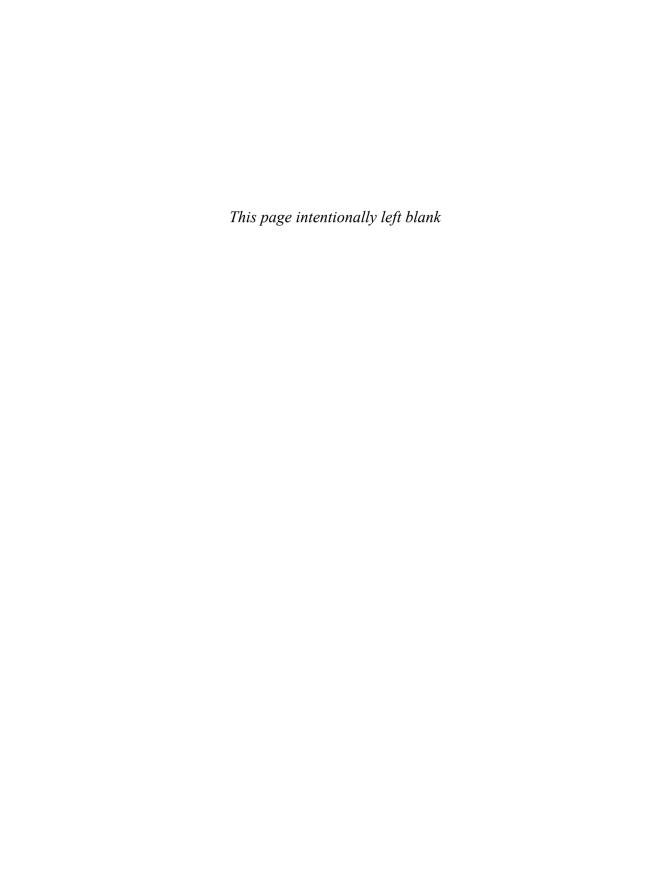
Text printed in the United States of America.

Contents at a Glance

Contents		ix
Preface	xxxix	
Acknowled	gments	xlvii
About the A	Authors	li
Part I (Game-Changing Strategies	1
Chapter 1	Climbing Out of the Hole	3
Chapter 2	The Small Batches Principle	23
Chapter 3	Pets and Cattle	37
Chapter 4	Infrastructure as Code	55
Part II	Workstation Fleet Management	77
Chapter 5	Workstation Architecture	79
Chapter 6	Workstation Hardware Strategies	101
Chapter 7	Workstation Software Life Cycle	117
Chapter 8	OS Installation Strategies	137
Chapter 9	Workstation Service Definition	157
Chapter 10	Workstation Fleet Logistics	173
Chapter 11	Workstation Standardization	191
Chapter 12	Onboarding	201
Part III	Servers	219
Chapter 13	Server Hardware Strategies	221

Chapter 14	Server Hardware Features	245
Chapter 15	Server Hardware Specifications	26 5
Part IV	Services	281
Chapter 16	Service Requirements	283
Chapter 17	Service Planning and Engineering	305
Chapter 18	Service Resiliency and Performance Patterns	321
Chapter 19	Service Launch: Fundamentals	335
Chapter 20	Service Launch: DevOps	353
Chapter 21	Service Conversions	373
Chapter 22	Disaster Recovery and Data Integrity	387
Part V	Infrastructure	397
Chapter 23	Network Architecture	399
Chapter 24	Network Operations	431
Chapter 25	Datacenters Overview	449
Chapter 26	Running a Datacenter	459
Part VI	Helpdesks and Support	483
Chapter 27	Customer Support	485
Chapter 28	Handling an Incident Report	505
Chapter 29	Debugging	529
Chapter 30	Fixing Things Once	541
Chapter 31	Documentation	551
Part VII	Change Processes	565
Chapter 32	Change Management	567
Chapter 33	Server Upgrades	587
Chapter 34	Maintenance Windows	611
Chapter 35	Centralization Overview	639
Chapter 36	Centralization Recommendations	645
Chapter 37	Centralizing a Service	659
Part VIII	Service Recommendations	669
Chapter 38	Service Monitoring	671
Chapter 39	Namespaces	693
Chapter 40	Nameservices	711
Chapter 41	Email Service	729

Chapter 42 Print Service	749
Chapter 43 Data Storage	759
Chapter 44 Backup and Restore	793
Chapter 45 Software Repositories	825
Chapter 46 Web Services	851
Part IX Management Practices	871
Chapter 47 Ethics	873
Chapter 48 Organizational Structures	891
Chapter 49 Perception and Visibility	913
Chapter 50 Time Management	935
Chapter 51 Communication and Negotiation	949
Chapter 52 Being a Happy SA	963
Chapter 53 Hiring System Administrators	979
Chapter 54 Firing System Administrators	1005
Part X Being More Awesome	1017
Chapter 55 Operational Excellence	1019
Chapter 56 Operational Assessments	1035
Epilogue	1063
Part XI Appendices	1065
Appendix A What to Do When	1067
Appendix B The Many Roles of a System Administrator	1089
Bibliography	1115
Index	1121



Pr	Preface Acknowledgments		
Aa			
Al	bout th	e Authors	1:
Pa	art I	Game-Changing Strategies	1
New 1	Clin	nbing Out of the Hole	3
	1.1	Organizing WIP	Ę
		1.1.1 Ticket Systems	5
		1.1.2 Kanban	8
		1.1.3 Tickets and Kanban	12
	1.2	Eliminating Time Sinkholes	12
		1.2.1 OS Installation and Configuration	13
		1.2.2 Software Deployment	15
	1.3	DevOps	1ϵ
	1.4	DevOps Without Devs	1ϵ
	1.5	Bottlenecks	18
	1.6	Getting Started	20
	1.7	Summary	21
	Exer	rcises	22
New 2	The	Small Batches Principle	23
	2.1	The Carpenter Analogy	23
	2.2	Fixing Hell Month	24

x Contents

	2.3	Improv	ring Emergency Failovers	26	
	2.4	Launch	ning Early and Often	29	
	2.5	Summa	ary	34	
	Exerc	ses		34	
New 3	Pets and Cattle				
	3.1	The Pe	ts and Cattle Analogy	37	
	3.2	Scaling		39	
	3.3	Deskto	ps as Cattle	40	
	3.4	Server	- Hardware as Cattle	41	
	3.5	Pets Sto	ore State	43	
	3.6	Isolatin	ng State	44	
	3.7	Generio	c Processes	47	
	3.8	Moving	g Variations to the End	51	
	3.9	Autom	ation	53	
	3.10	Summa	ary	53	
	Exerc	ises		54	
New 4	Infrastructure as Code				
	4.1	Prograi	mmable Infrastructure	56	
	4.2	_	ng Changes	57	
	4.3	Benefit	s of Infrastructure as Code	59	
	4.4	Princip	oles of Infrastructure as Code	62	
	4.5	Config	63		
		4.5.1	Declarative Versus Imperative	64	
		4.5.2	Idempotency	65	
		4.5.3	Guards and Statements	66	
	4.6	Examp	le Infrastructure as Code Systems	67	
		4.6.1	Configuring a DNS Client	67	
		4.6.2	A Simple Web Server	67	
		4.6.3	A Complex Web Application	68	
	4.7	Bringin	ng Infrastructure as Code to Your Organization	71	
	4.8	Infrasti	ructure as Code for Enhanced Collaboration	72	
	4.9	Downs	sides to Infrastructure as Code	73	
	4.10	Autom	ation Myths	74	
	4.11	Summa	ary	75	
	Exerc	ises		76	

Part II		Work	77	
New 5	Work	station A	79	
	5.1	Fungil	bility	80
	5.2	Hardw	vare	82
	5.3	Opera	ting System	82
	5.4	Netwo	ork Configuration	84
		5.4.1	Dynamic Configuration	84
		5.4.2	Hardcoded Configuration	85
		5.4.3	Hybrid Configuration	85
		5.4.4	Applicability	85
	5.5	Accou	nts and Authorization	86
	5.6	Data S	Storage	89
	5.7	OS Up	odates	93
	5.8	Securi	ty	94
		5.8.1	Theft	94
		5.8.2	Malware	95
	5.9	Loggiı	ng	97
	5.10	Summ	ary	98
	Exerc	rises		99
New 6	Work	station F	Hardware Strategies	101
	6.1		cal Workstations	101
		6.1.1	Laptop Versus Desktop	101
		6.1.2	Vendor Selection	102
		6.1.3	Product Line Selection	103
	6.2	Virtua	l Desktop Infrastructure	105
		6.2.1	Reduced Costs	106
		6.2.2	Ease of Maintenance	106
		6.2.3	Persistent or Non-persistent?	106
	6.3	Bring '	Your Own Device	110
		6.3.1	Strategies	110
		6.3.2	Pros and Cons	111
		6.3.3	Security	111
		6.3.4	Additional Costs	112
		6.3.5	Usability	112

xii Contents

	6.4	Summ	nary	113		
	Exerc	cises		114		
New 7	Work	Workstation Software Life Cycle				
	7.1	Life of	f a Machine	117		
	7.2	OS Ins	stallation	120		
	7.3	OS Co	onfiguration	120		
		7.3.1	Configuration Management Systems	120		
		7.3.2	Microsoft Group Policy Objects	121		
		7.3.3	DHCP Configuration	122		
		7.3.4	Package Installation	123		
	7.4	Updat	ting the System Software and Applications	123		
		7.4.1	Updates Versus Installations	124		
		7.4.2	Update Methods	125		
	7.5	Rolling	g Out Changes Carefully	128		
	7.6	Dispos	sal	130		
		7.6.1	Accounting	131		
		7.6.2	Technical: Decommissioning	131		
		7.6.3	Technical: Data Security	132		
		7.6.4	Physical	132		
	7.7	Summ	nary	134		
	Exerc	cises		135		
New 8	OS I	OS Installation Strategies				
	8.1	Consis	stency Is More Important Than Perfection	138		
	8.2	Install	ation Strategies	142		
		8.2.1	Automation	142		
		8.2.2	Cloning	143		
		8.2.3	Manual	145		
	8.3	Test-D	Priven Configuration Development	147		
	8.4	Auton	nating in Steps	148		
	8.5	When	Not to Automate	152		
	8.6	Vendo	or Support of OS Installation	152		
	8.7	Should	d You Trust the Vendor's Installation?	154		
	8.8	Summ	nary	154		
	Exercises					

				Contents	xiii
New 9	Work	station S	ervice Definition		157
	9.1	Basic S	ervice Definition		157
		9.1.1	Approaches to Platform Definition		158
		9.1.2	Application Selection		159
		9.1.3	Leveraging a CMDB		160
	9.2	Refresh	n Cycles		161
		9.2.1	Choosing an Approach		161
		9.2.2	Formalizing the Policy		163
		9.2.3	Aligning with Asset Depreciation		163
	9.3	Tiered	Support Levels		165
	9.4	Workst	ations as a Managed Service		168
	9.5	Summa	ary		170
	Exerc	ises			171
10	Workstation Fleet Logistics				173
	10.1	What E	Employees See		173
	10.2	What E	Employees Don't See		174
		10.2.1	Purchasing Team		175
		10.2.2	Prep Team		175
		10.2.3	Delivery Team		177
		10.2.4	Platform Team		178
		10.2.5	Network Team		179
		10.2.6	Tools Team		180
		10.2.7	Project Management		180
		10.2.8	Program Office		181
	10.3	Config	uration Management Database		183
	10.4	Small-S	Scale Fleet Logistics		186
		10.4.1	Part-Time Fleet Management		186
		10.4.2	Full-Time Fleet Coordinators		187
	10.5	Summa	ary		188

	10.5	Summary	188
	Exerci	188	
New 11	Works	191	
	11.1	Involving Customers Early	192
	11.2	Releasing Early and Iterating	193
	11.3	Having a Transition Interval (Overlap)	193

xiv Contents

	11.4	Ratchet	ting	194		
	11.5	11.5 Setting a Cut-Off Date				
	11.6	Adapti	ng for Your Corporate Culture	195		
	11.7	Levera	ging the Path of Least Resistance	196		
	11.8	Summa	ary	198		
	Exerci	ses		199		
New 12	Onbo	arding		201		
	12.1	Making	g a Good First Impression	201		
	12.2	IT Resp	ponsibilities	203		
	12.3	Five Ke	eys to Successful Onboarding	203		
		12.3.1	Drive the Process with an Onboarding Timeline	204		
		12.3.2	Determine Needs Ahead of Arrival	206		
		12.3.3	Perform the Onboarding	207		
		12.3.4	Communicate Across Teams	208		
		12.3.5	Reflect On and Improve the Process	209		
	12.4	Cadeno	re Changes	212		
	12.5	Case St	rudies	212		
		12.5.1	Worst Onboarding Experience Ever	213		
		12.5.2	Lumeta's Onboarding Process	213		
		12.5.3	Google's Onboarding Process	215		
	12.6	Summa	ary	216		
	Exerci	ses		217		
Pa	rt III	Serve	ers	219		
New 13	Serve	r Hardwa	are Strategies	221		
	13.1	All Egg	gs in One Basket	222		
	13.2	Beautif	ul Snowflakes	224		
		13.2.1	Asset Tracking	225		
		13.2.2	Reducing Variations	225		
		13.2.3	Global Optimization	226		
	13.3	Buy in	Bulk, Allocate Fractions	228		
		13.3.1	VM Management	229		
		13.3.2	Live Migration	230		
		13.3.3	VM Packing	231		

Contents	χv

		13.3.4	Spare Capacity for Maintenance	232
		13.3.5	Unified VM/Non-VM Management	234
		13.3.6	Containers	234
	13.4	Grid C	omputing	235
	13.5	Blade S	Servers	237
	13.6	Cloud-	Based Compute Services	238
		13.6.1	What Is the Cloud?	239
		13.6.2	Cloud Computing's Cost Benefits	239
		13.6.3	Software as a Service	241
	13.7	Server	Appliances	241
	13.8	Hybrid	l Strategies	242
	13.9	Summa	ary	243
	Exerci	ses		244
New 14	Serve	r Hardwa	are Features	245
	14.1	Workst	ations Versus Servers	246
		14.1.1	Server Hardware Design Differences	246
		14.1.2	Server OS and Management Differences	248
	14.2	Server	Reliability	249
		14.2.1	Levels of Redundancy	250
		14.2.2	Data Integrity	250
		14.2.3	Hot-Swap Components	252
		14.2.4	Servers Should Be in Computer Rooms	253
	14.3	Remote	ely Managing Servers	254
		14.3.1	Integrated Out-of-Band Management	254
		14.3.2	Non-integrated Out-of-Band Management	255
	14.4	Separa	te Administrative Networks	257
	14.5	Mainte	nance Contracts and Spare Parts	258
		14.5.1	Vendor SLA	258
		14.5.2	Spare Parts	259
		14.5.3	Tracking Service Contracts	260
		14.5.4	Cross-Shipping	261
	14.6	Selectin	ng Vendors with Server Experience	261
	14.7	Summa	ary	263
	Exerci	ses		263

Serve	r Hardwa	are Specifications	265
15.1	Models	s and Product Lines	266
15.2	Server	Hardware Details	266
	15.2.1	CPUs	267
	15.2.2	Memory	270
	15.2.3	Network Interfaces	274
	15.2.4	Disks: Hardware Versus Software RAID	275
	15.2.5	Power Supplies	277
15.3	Things	to Leave Out	278
15.4	Summa	ary	278
Exerci	ses		279
rt IV	Servi	ces	281
Servic	e Requi	rements	283
16.1	Service	es Make the Environment	284
16.2	Starting	g with a Kick-Off Meeting	285
16.3	Gather	ing Written Requirements	286
16.4	Custon	ner Requirements	288
	16.4.1	Describing Features	288
	16.4.2	Questions to Ask	289
	16.4.3	Service Level Agreements	290
	16.4.4	Handling Difficult Requests	290
16.5	Scope,	Schedule, and Resources	291
16.6	Operat	ional Requirements	292
	16.6.1	System Observability	292
		O	293
	16.6.3	Scaling Up or Out	294
	16.6.4	Software Upgrades	294
	16.6.5		295
	16.6.6	Support Model	296
	16.6.7	Service Requests	297
	16.6.8	Disaster Recovery	298
16.7	Open A	Architecture	298
16.8	Summa	ary	302
Exerci	ses		303
	15.1 15.2 15.3 15.4 Exerci 16.1 16.2 16.3 16.4	15.1 Models 15.2 Server 15.2.1 15.2.2 15.2.3 15.2.4 15.2.5 15.3 Things 15.4 Summa Exercises rt IV Servi Service Requin 16.1 Service 16.2 Startin 16.3 Gather 16.4 Custon 16.4.1 16.4.2 16.4.3 16.4.4 16.5 Scope, 16.6 Operat 16.6.1 16.6.2 16.6.3 16.6.4 16.6.5 16.6.6 16.6.7 16.6.8 16.7 Open A	15.2 Server Hardware Details 15.2.1 CPUs 15.2.2 Memory 15.2.3 Network Interfaces 15.2.4 Disks: Hardware Versus Software RAID 15.2.5 Power Supplies 15.3 Things to Leave Out 15.4 Summary Exercises rt IV Services Service Requirements 16.1 Services Make the Environment 16.2 Starting with a Kick-Off Meeting 16.3 Gathering Written Requirements 16.4 Customer Requirements 16.4.1 Describing Features 16.4.2 Questions to Ask 16.4.3 Service Level Agreements 16.4.4 Handling Difficult Requests 16.5 Scope, Schedule, and Resources 16.6 Operational Requirements 16.6.1 System Observability 16.6.2 Remote and Central Management 16.6.3 Scaling Up or Out 16.6.4 Software Upgrades 16.6.5 Environment Fit 16.6.6 Support Model 16.6.7 Service Requests 16.6.8 Disaster Recovery 16.7 Open Architecture 16.8 Summary

New 17	Servic	e Planni	ng and Engineering	305
	17.1	Genera	l Engineering Basics	306
	17.2	Simpli	city	307
	17.3	Vendor	-Certified Designs	308
	17.4	Depend	dency Engineering	309
		17.4.1	Primary Dependencies	309
		17.4.2	External Dependencies	309
		17.4.3	Dependency Alignment	311
	17.5	Decoup	oling Hostname from Service Name	313
	17.6	Suppor	rt	315
		17.6.1	Monitoring	316
		17.6.2	Support Model	317
		17.6.3	Service Request Model	317
		17.6.4	Documentation	318
	17.7	Summa	ary	319
	Exerci	ses		319
New 18	Servic	e Resilie	ency and Performance Patterns	321
	18.1	Redun	dancy Design Patterns	322
		18.1.1	Masters and Slaves	322
		18.1.2	Load Balancers Plus Replicas	323
		18.1.3	Replicas and Shared State	324
		18.1.4	Performance or Resilience?	325
	18.2	Perforr	nance and Scaling	326
		18.2.1	Dataflow Analysis for Scaling	328
		18.2.2	Bandwidth Versus Latency	330
	18.3	Summa	ary	333
	Exerci	ses		334
New 19	Servic	e Launcl	h: Fundamentals	335
	19.1	Plannii	ng for Problems	335
	19.2	The Six	c-Step Launch Process	336
		19.2.1	Step 1: Define the Ready List	337
		19.2.2	Step 2: Work the List	340
		19.2.3	Step 3: Launch the Beta Service	342
		19.2.4	Step 4: Launch the Production Service	343

xvii

		19.2.5	Step 5: Capture the Lessons Learned	343
		19.2.6	Step 6: Repeat	345
	19.3	Launch	345	
		19.3.1	Launch Readiness Criteria	345
		19.3.2	Sample Launch Criteria	346
		19.3.3	Organizational Learning	347
		19.3.4	LRC Maintenance	347
	19.4	Launch	n Calendar	348
	19.5	Commo	on Launch Problems	349
		19.5.1	Processes Fail in Production	349
		19.5.2	Unexpected Access Methods	349
		19.5.3	Production Resources Unavailable	349
		19.5.4	New Technology Failures	350
		19.5.5	Lack of User Training	350
		19.5.6	No Backups	351
	19.6	Summa	ary	351
	Exerci	ses	351	
New 20	Servic	353		
	20.1	Contin	uous Integration and Deployment	354
		20.1.1	Test Ordering	355
		20.1.2	Launch Categorizations	355
	20.2	Minim	um Viable Product	357
	20.3	Rapid l	Release with Packaged Software	359
		20.3.1	Testing Before Deployment	359
		20.3.2	Time to Deployment Metrics	361
	20.4	Cloning	g the Production Environment	362
	20.5	Examp	le: DNS/DHCP Infrastructure Software	363
		20.5.1	The Problem	363
		20.5.2	Desired End-State	364
		20.5.3	First Milestone	365
		20.5.4	Second Milestone	366
	20.6	Launch	n with Data Migration	366
	20.7	Contro	lling Self-Updating Software	369
	20.8	Summa	ary	370
	Exerci	ses		371

21	Service Conversions				
	21.1	Minimizing Intrusiveness	374		
	21.2	Layers Versus Pillars	376		
	21.3	Vendor Support	377		
	21.4	Communication	378		
	21.5	Training	379		
	21.6	Gradual Roll-Outs	379		
	21.7	Flash-Cuts: Doing It All at Once	380		
	21.8	Backout Plan	383		
		21.8.1 Instant Roll-Back	384		
		21.8.2 Decision Point	384		
	21.9	Summary	385		
	Exerc	385			
Updated 22	Disas	ster Recovery and Data Integrity	387		
	22.1	Risk Analysis	388		
	22.2	Legal Obligations	389		
	22.3	Damage Limitation	390		
	22.4	Preparation	391		
	22.5	Data Integrity	392		
	22.6	Redundant Sites	393		
	22.7	Security Disasters	394		
	22.8	Media Relations	394		
	22.9	Summary	395		
	Exerc	cises	395		
Pa	rt V	Infrastructure	397		
New 23	Netw	vork Architecture	399		
	23.1	Physical Versus Logical	399		
	23.2	The OSI Model	400		
	23.3	Wired Office Networks	402		
		23.3.1 Physical Infrastructure	402		
		23.3.2 Logical Design	403		
		23.3.3 Network Access Control	405		
		23.3.4 Location for Emergency Services	405		

xix

	23.4	Wireles	s Office Networks	406		
		23.4.1	Physical Infrastructure	406		
		23.4.2	Logical Design	406		
	23.5	Datacer	nter Networks	408		
		23.5.1	Physical Infrastructure	409		
		23.5.2	Logical Design	412		
	23.6	WAN S	trategies	413		
		23.6.1	Topology	414		
		23.6.2	Technology	417		
	23.7	Routing		419		
		23.7.1	Static Routing	419		
		23.7.2	Interior Routing Protocol	419		
		23.7.3	Exterior Gateway Protocol	420		
	23.8	Internet	t Access	420		
		23.8.1	Outbound Connectivity	420		
		23.8.2	Inbound Connectivity	421		
	23.9	Corpora	ate Standards	422		
		23.9.1	Logical Design	423		
		23.9.2	Physical Design	424		
	23.10	Softwar	re-Defined Networks	425		
	23.11	IPv6		426		
		23.11.1	The Need for IPv6	426		
		23.11.2	Deploying IPv6	427		
	23.12	Summa	ry	428		
	Exerci	Exercises				
New 24	Netwo	ork Opera	ations	431		
	24.1	Monito		431		
	24.2	Manage	· ·	432		
		24.2.1	Access and Audit Trail	433		
		24.2.2	Life Cycle	433		
		24.2.3	Configuration Management	435		
		24.2.4	Software Versions	436		
		24.2.5	Deployment Process	437		
	24.3		entation	437		
		24.3.1	Network Design and Implementation	438		
		24.3.2	DNS	439		

				Contents	xxi		
		24.3.3	CMDB		439		
		24.3.4	Labeling		439		
	24.4	Suppor	t		440		
		24.4.1	Tools		440		
		24.4.2	Organizational Structure		443		
		24.4.3	Network Services		445		
	24.5	Summa	ary		446		
	Exercis	ses			447		
25	5 Datacenters Overview 4 25.1 Build, Rent, or Outsource 4 25.1.1 Building 4 25.1.2 Renting 4 25.1.3 Outsourcing 4 25.1.4 No Datacenter 4 25.1.5 Hybrid 4 25.2 Requirements 4 25.2.1 Business Requirements 4 25.2.2 Technical Requirements 4						
	25.1	Build, I	Rent, or Outsource		450		
		25.1.1	Building		450		
		25.1.2	Renting		450		
		25.1.3	Outsourcing		451		
		25.1.4	No Datacenter		451		
		25.1.5	Hybrid		451		
	25.2	Require	ements		452		
		25.2.1	Business Requirements		452		
		25.2.2	Technical Requirements		454		
	25.3	Summa	nry		456		
	Exercis	ses			457		
26	Runni	Running a Datacenter 45					
	26.1	_	ty Management		459		
		26.1.1	Rack Space		461		
		26.1.2	Power		462		
		26.1.3	Wiring		464		
		26.1.4	Network and Console		465		
	26.2	Life-Cy	cle Management		465		
		26.2.1	Installation		465		
		26.2.2	Moves, Adds, and Changes		466		
		26.2.3	Maintenance		466		
		26.2.4	Decommission		467		
	26.3	Patch C	Cables		468		
	26.4	Labelin	g		471		
		26.4.1	Labeling Rack Location		471		
		26.4.2	Labeling Patch Cables		471		
		26.4.3	Labeling Network Equipment		474		

xxii Contents

	26.5	Console Access	475
	26.6	Workbench	476
	26.7	Tools and Supplies	477
		26.7.1 Tools	478
		26.7.2 Spares and Supplies	478
		26.7.3 Parking Spaces	480
	26.8	Summary	480
	Exerci	ises	481
Pa	rt VI	Helpdesks and Support	483
27 Custo		mer Support	485
	27.1	Having a Helpdesk	485
	27.2	Offering a Friendly Face	488
	27.3	Reflecting Corporate Culture	488
	27.4	Having Enough Staff	488
	27.5	Defining Scope of Support	490
	27.6	Specifying How to Get Help	493
	27.7	Defining Processes for Staff	493
	27.8	Establishing an Escalation Process	494
	27.9	Defining "Emergency" in Writing	495
	27.10	Supplying Request-Tracking Software	496
	27.11	Statistical Improvements	498
	27.12	After-Hours and 24/7 Coverage	499
	27.13	Better Advertising for the Helpdesk	500
	27.14	Different Helpdesks for Different Needs	501
	27.15	Summary	502
	Exerci	ises	503
28	Handl	ling an Incident Report	505
	28.1	Process Overview	506
	28.2	Phase A—Step 1: The Greeting	508
	28.3	Phase B: Problem Identification	509
		28.3.1 Step 2: Problem Classification	510
		28.3.2 Step 3: Problem Statement	511
		28.3.3 Step 4: Problem Verification	513

				Contents	xxiii
	28.4	Phase C	2: Planning and Execution		515
		28.4.1	Step 5: Solution Proposals		515
		28.4.2	Step 6: Solution Selection		516
		28.4.3	Step 7: Execution		517
	28.5	Phase D	D: Verification		518
		28.5.1	Step 8: Craft Verification		518
		28.5.2	Step 9: Customer Verification/Closing		519
	28.6	Perils o	f Skipping a Step		519
	28.7	Optimiz	zing Customer Care		521
		28.7.1	Model-Based Training		521
		28.7.2	Holistic Improvement		522
		28.7.3	Increased Customer Familiarity		522
		28.7.4	Special Announcements for Major Outages		522
		28.7.5	Trend Analysis		523
		28.7.6	Customers Who Know the Process		524
		28.7.7	An Architecture That Reflects the Process		525
	28.8	Summa	ry		525
	Exercis	ses			527
29	Debug	ging			529
	29.1		tanding the Customer's Problem		529
	29.2		he Cause, Not the Symptom		531
	29.3		ystematic		532
	29.4	· ·	the Right Tools		533
		29.4.1	Training Is the Most Important Tool		534
		29.4.2	Understanding the Underlying Technology		534
		29.4.3	Choosing the Right Tools		535
		29.4.4	Evaluating Tools		537
	29.5	End-to-	End Understanding of the System		538
	29.6	Summa	ry		540
	Exercis	ses			540
30	Fixing	Things (Once		541
	30.1	Story: T	he Misconfigured Servers		541
	30.2	Avoidir	ng Temporary Fixes		543
	30.3	Learn fi	rom Carpenters		545
	30.4	Automa	ation		547

xxiv Contents

	30.5	Summary	549
	Exercis	ses	550
31	Docum	nentation	551
	31.1	What to Document	552
	31.2	A Simple Template for Getting Started	553
	31.3	Easy Sources for Documentation	554
		31.3.1 Saving Screenshots	554
		31.3.2 Capturing the Command Line	554
		31.3.3 Leveraging Email	555
		31.3.4 Mining the Ticket System	555
	31.4	The Power of Checklists	556
31.5 Wiki Systems			557
	31.6	Findability	559
	31.7	Roll-Out Issues	559
	31.8	A Content-Management System	560
	31.9	A Culture of Respect	561
	31.10	Taxonomy and Structure	561
	31.11	Additional Documentation Uses	562
	31.12	Off-Site Links	562
	31.13	Summary	563
	Exercis	ses	564
Pa	rt VII	Change Processes	565
Updated 32	Chang	e Management	567
	32.1	Change Review Boards	568
	32.2	Process Overview	570
	32.3	Change Proposals	570
	32.4	Change Classifications	571
	32.5	Risk Discovery and Quantification	572
	32.6	Technical Planning	573
	32.7	Scheduling	574
	32.8	Communication	576
	32.9	Tiered Change Review Boards	578
	32.10	Change Freezes	579

	32.11	Team C	hange Management	581
		32.11.1	Changes Before Weekends	581
		32.11.2	Preventing Injured Toes	583
		32.11.3	Revision History	583
	32.12	Starting	; with Git	583
	32.13	Summa	ry	585
	Exercis	ses		585
33	Server	Upgrade	es	587
	33.1	The Up	grade Process	587
	33.2	Step 1: I	Develop a Service Checklist	588
	33.3	Step 2: V	Verify Software Compatibility	591
		33.3.1	Upgrade the Software Before the OS	591
		33.3.2	Upgrade the Software After the OS	592
		33.3.3	Postpone the Upgrade or Change the Software	592
	33.4	Step 3: I	Develop Verification Tests	592
	33.5	Step 4: 0	Choose an Upgrade Strategy	595
		33.5.1	Speed	596
		33.5.2	Risk	597
		33.5.3	End-User Disruption	597
		33.5.4	Effort	597
	33.6	Step 5: V	Write a Detailed Implementation Plan	598
		33.6.1	Adding Services During the Upgrade	598
		33.6.2	Removing Services During the Upgrade	598
		33.6.3	Old and New Versions on the Same Machine	599
		33.6.4	Performing a Dress Rehearsal	599
	33.7	Step 6: V	Write a Backout Plan	600
	33.8	Step 7: 5	Select a Maintenance Window	600
	33.9	Step 8: A	Announce the Upgrade	602
	33.10	Step 9: 1	Execute the Tests	603
	33.11	Step 10:	Lock Out Customers	604
	33.12	Step 11:	Do the Upgrade with Someone	605
	33.13	Step 12:	: Test Your Work	605
	33.14	Step 13:	If All Else Fails, Back Out	605
	33.15	Step 14:	Restore Access to Customers	606
	33.16	Step 15:	: Communicate Completion/Backout	606

Contents xxv

xxvi Contents

	33.17	Summa	ry	608			
	Exercis	xercises					
34	Maintenance Windows						
	34.1	Process	Overview	612			
	34.2	Getting	Management Buy-In	613			
	34.3	Schedul	ing Maintenance Windows	614			
	34.4	Plannin	g Maintenance Tasks	615			
	34.5	Selecting	Selecting a Flight Director				
	34.6	Managing Change Proposals					
		34.6.1	Sample Change Proposal: SecurID Server Upgrade	618			
		34.6.2	Sample Change Proposal: Storage Migration	619			
	34.7	Develop	ping the Master Plan	620			
	34.8	Disablir	ng Access	621			
	34.9	Ensurin	g Mechanics and Coordination	622			
	34.9.1 Shutdown/Boot Sequence34.9.2 KVM, Console Service, and LOM34.9.3 Communications						
	34.10	.10 Change Completion Deadlines					
	34.11	Compre	Phensive System Testing	628			
	34.12	Post-ma	intenance Communication	630			
	34.13	Reenabl	ling Remote Access	631			
	34.14	Be Visib	le the Next Morning	631			
	34.15	Postmo	rtem	631			
	34.16	Mentoring a New Flight Director					
	34.17	Trendin	g of Historical Data	632			
	34.18	Providi	ng Limited Availability	633			
	34.19	High-A	vailability Sites	634			
		34.19.1	The Similarities	634			
		34.19.2	The Differences	635			
	34.20	Summa	ry	636			
	Exercis	ses		637			
New 35	Centra	lization (Overview	639			
	35.1	Rationa	le for Reorganizing	640			
		35.1.1	Rationale for Centralization	640			
		35.1.2	Rationale for Decentralization	640			

				Contents	xxvii
	25.0	A	ashaa and Uvhuida		642
	35.2		aches and Hybrids		643
	35.3 Exerci	Summa	ary		644
	Exerc	ises			044
New 36	Centr	alization	Recommendations		645
	36.1	Archite	ecture		645
	36.2	Securit	У		645
		36.2.1	Authorization		646
		36.2.2	Extranet Connections		647
		36.2.3	Data Leakage Prevention		648
	36.3	Infrasti	ructure		648
		36.3.1	Datacenters		649
		36.3.2	Networking		649
		36.3.3	IP Address Space Management		650
		36.3.4	Namespace Management		650
		36.3.5	Communications		651
		36.3.6	Data Management		652
		36.3.7	Monitoring		653
		36.3.8	Logging		653
	36.4	Suppor	rt		654
		36.4.1	Helpdesk		654
		36.4.2	End-User Support		655
	36.5	Purcha	sing		655
	36.6	Lab En	vironments		656
	36.7	Summa	ary		656
	Exerc	ises			657
New 37	Centr	alizing a	Service		659
	37.1	Unders	stand the Current Solution		660
	37.2	Make a	a Detailed Plan		661
	37.3	Get Ma	anagement Support		662
	37.4		Problems		662
	37.5	Provid	e an Excellent Service		663
	37.6	Start Sl	lowly		663
	37.7		or Low-Hanging Fruit		664
	37.8		to Decentralize		665
	37.9	Manag	ing Decentralized Services		666

xxviii Contents

	37.10	Summa	ary	667
	Exercis	ses		668
Pa	rt VII	I Ser	vice Recommendations	669
38	Servic	e Monito	oring	671
	38.1	Types o	of Monitoring	672
	38.2	Buildin	ng a Monitoring System	673
	38.3	Histori	cal Monitoring	674
		38.3.1	Gathering the Data	674
		38.3.2	Storing the Data	675
		38.3.3	Viewing the Data	675
	38.4	Real-Ti	me Monitoring	676
		38.4.1	SNMP	677
		38.4.2	Log Processing	679
		38.4.3	Alerting Mechanism	679
		38.4.4	Escalation	682
		38.4.5	Active Monitoring Systems	682
	38.5	Scaling		684
		38.5.1	Prioritization	684
		38.5.2	Cascading Alerts	684
		38.5.3	Coordination	685
	38.6	Central	lization and Accessibility	685
	38.7	Pervasi	ive Monitoring	686
	38.8	End-to-	-End Tests	687
	38.9	Applica	ation Response Time Monitoring	688
	38.10	Compl	iance Monitoring	689
	38.11	Meta-n	nonitoring	690
	38.12	Summa	ary	690
	Exercis	ses		691
39	Name	spaces		693
	39.1	What Is	s a Namespace?	693
	39.2	Basic R	cules of Namespaces	694
	39.3	Definir	ng Names	694
	39.4	Mergin	ng Namespaces	698

			Contents	xxix
	39.5	Life-Cv	rcle Management	699
	39.6	Reuse	ere management	700
	39.7	Usage		701
		39.7.1	Scope	701
		39.7.2	Consistency	704
		39.7.3	Authority	706
	39.8	Federat	ted Identity	708
	39.9	Summa	nry	709
	Exerci	ses		710
40	Name	services		711
	40.1	Names	ervice Data	711
		40.1.1	Data	712
		40.1.2	Consistency	712
		40.1.3	Authority	713
		40.1.4	Capacity and Scaling	713
	40.2	Reliabi	lity	714
		40.2.1	DNS	714
		40.2.2	DHCP	717
		40.2.3	LDAP	718
		40.2.4	Authentication	719
		40.2.5	Authentication, Authorization, and Accounting	719
		40.2.6	Databases	720
	40.3	Access	Policy	721
	40.4	Change	e Policies	723
	40.5	Change	e Procedures	724
		40.5.1	Automation	725
		40.5.2		725
	40.6	Centralized Management		
	40.7	Summary		
	Exerci	ses		728
41	Email Service			
	41.1 Privacy Policy			
	41.2	Namespaces		
	41.3	Reliability		
	41.4	Simplic	rity	733

	41.5	Spam a	nd Virus Blocking	735
	41.6	Genera	lity	736
	41.7	Autom	ation	737
	41.8	Monito	oring	738
	41.9	Redund	dancy	738
	41.10	Scaling		739
	41.11	Security	y Issues	742
	41.12	Encryp	tion	743
	41.13	Email F	Retention Policy	743
	41.14	Comm	unication	744
	41.15	High-V	olume List Processing	745
	41.16	Summa	ary	746
	Exerci	ses		747
42	Print S	Service		749
	42.1	Level o	f Centralization	750
	42.2	Print A	rchitecture Policy	751
	42.3	Docum	entation	754
	42.4	Monito	ring	755
	42.5	Enviro	nmental Issues	756
	42.6	Shredd	ing	757
	42.7	Summa	nry	758
	Exerci	ses		758
Updated 43	Data S	Storage		759
	43.1	Termin	ology	760
		43.1.1	Key Individual Disk Components	760
		43.1.2	RAID	761
		43.1.3	Volumes and File Systems	763
		43.1.4	Directly Attached Storage	764
		43.1.5	Network-Attached Storage	764
		43.1.6	Storage-Area Networks	764
	43.2	Manag	ing Storage	765
		43.2.1	Reframing Storage as a Community Resource	765
		43.2.2	Conducting a Storage-Needs Assessment	766
		43.2.3	Mapping Groups onto Storage Infrastructure	768
		43.2.4	Developing an Inventory and Spares Policy	769

		43.2.5	Planning for Future Storage	770		
		43.2.6	Establishing Storage Standards	771		
	43.3	Storage	e as a Service	772		
		43.3.1	A Storage SLA	773		
		43.3.2	Reliability	773		
		43.3.3	Backups	775		
		43.3.4	Monitoring	777		
		43.3.5	SAN Caveats	779		
	43.4	Perforn	mance	780		
		43.4.1	RAID and Performance	780		
		43.4.2	NAS and Performance	781		
		43.4.3	SSDs and Performance	782		
		43.4.4	SANs and Performance	782		
		43.4.5	Pipeline Optimization	783		
	43.5	Evalua	ting New Storage Solutions	784		
		43.5.1	Drive Speed	785		
		43.5.2	Fragmentation	785		
		43.5.3	Storage Limits: Disk Access Density Gap	786		
		43.5.4	Continuous Data Protection	787		
	43.6	Comm	on Data Storage Problems	787		
		43.6.1	Large Physical Infrastructure	788		
		43.6.2	Timeouts	788		
		43.6.3	Saturation Behavior	789		
	43.7	Summa	ary	789		
	Exerci	ses		790		
44	Backup and Restore					
	44.1	•	g Started	794		
	44.2		as for Restores	795		
		44.2.1	Accidental File Deletion	796		
		44.2.2	Disk Failure	797		
		44.2.3	Archival Purposes	797		
		44.2.4	Perform Fire Drills	798		
	44.3		rate Guidelines	799		
	44.4	•	-Recovery SLA and Policy	800		
	44.5	The Backup Schedule				
		i ne backup Schedule				

xxxi

xxxii Contents

	44.6	Time ar	Time and Capacity Planning		
		44.6.1	Backup Speed	807	
		44.6.2	Restore Speed	808	
		44.6.3	High-Availability Databases	809	
	44.7	Consun	nables Planning	809	
		44.7.1	Tape Inventory	811	
		44.7.2	Backup Media and Off-Site Storage	812	
	44.8	Restore	-Process Issues	815	
	44.9	Backup	816		
	44.10	Central	ization	819	
	44.11	Technol	logy Changes	820	
	44.12	Summa	ry	821	
	Exercis	ses		822	
New 45	Softwa	825			
	45.1	Types o	of Repositories	826	
	45.2	Benefits	s of Repositories	827	
	45.3	Package	e Management Systems	829	
	45.4	Anaton	ny of a Package	829	
		45.4.1	Metadata and Scripts	830	
		45.4.2	Active Versus Dormant Installation	830	
		45.4.3	Binary Packages	831	
		45.4.4	Library Packages	831	
		45.4.5	Super-Packages	831	
		45.4.6	Source Packages	832	
	45.5	Anaton	ny of a Repository	833	
		45.5.1	Security	834	
		45.5.2	Universal Access	835	
		45.5.3	Release Process	836	
		45.5.4	Multitiered Mirrors and Caches	836	
	45.6	Managi	ing a Repository	837	
		45.6.1	Repackaging Public Packages	838	
		45.6.2	Repackaging Third-Party Software	839	

				Contents	xxxiii
		45.6.3	Service and Support		839
		45.6.4	Repository as a Service		840
	45.7	Reposit	tory Client		841
		45.7.1	Version Management		841
		45.7.2	Tracking Conflicts		843
	45.8	Build E	Invironment		843
		45.8.1	Continuous Integration		844
		45.8.2	Hermetic Build		844
	45.9	Reposit	tory Examples		845
		45.9.1	Staged Software Repository		845
		45.9.2	OS Mirror		847
		45.9.3	Controlled OS Mirror		847
	45.10	Summa	ary		848
	Exerci	ses			849
Updated 46	Web S		851		
	46.1	Simple	Web Servers		852
	46.2	Multip	le Web Servers on One Host		853
		46.2.1	Scalable Techniques		853
		46.2.2	HTTPS		854
	46.3	Service	Level Agreements		854
	46.4	Monito	oring		855
	46.5	Scaling	for Web Services		855
		46.5.1	Horizontal Scaling		856
		46.5.2	Vertical Scaling		857
		46.5.3	Choosing a Scaling Method		858
	46.6		rvice Security		859
		46.6.1	Secure Connections and Certificates		860
		46.6.2			
			C		
	46.7				
			-		
			,		
	46.7 46.8 Exercis	46.6.2 46.6.3 46.6.4 Conten	Protecting the Web Server Application Protecting the Content Application Security It Management		860 862 863 864 866 868

Part IX		Management Practices	871
47	Ethics	•	873
	47.1	Informed Consent	873
	47.2	Code of Ethics	875
	47.3	Customer Usage Guidelines	875
	47.4	Privileged-Access Code of Conduct	877
	47.5	Copyright Adherence	878
	47.6	Working with Law Enforcement	881
	47.7	Setting Expectations on Privacy and Monitoring	885
	47.8	Being Told to Do Something Illegal/Unethical	887
	47.9	Observing Illegal Activity	888
	47.10	Summary	889
	Exerci	ses	889
48	Organ	891	
	48.1	Sizing	892
	48.2	Funding Models	894
	48.3	Management Chain's Influence	897
	48.4	Skill Selection	898
	48.5	Infrastructure Teams	900
	48.6	Customer Support	902
	48.7	Helpdesk	904
	48.8	Outsourcing	904
	48.9	Consultants and Contractors	906
	48.10	Sample Organizational Structures	907
		48.10.1 Small Company	908
		48.10.2 Medium-Size Company	908
		48.10.3 Large Company	908
		48.10.4 E-commerce Site	909
		48.10.5 Universities and Nonprofit Organizations	909
	48.11	Summary	911
	Exerci	ses	911
49	Percep	913	
	49.1	Perception	913
		49.1.1 A Good First Impression	914
		49.1.2 Attitude, Perception, and Customers	918

		49.1.3	Aligning Priorities with Customer Expectations	920		
		49.1.4	The System Advocate	921		
	49.2	Visibili	ty	925		
		49.2.1	System Status Web Page	925		
		49.2.2	Management Meetings	926		
		49.2.3	Physical Visibility	927		
		49.2.4	Town Hall Meetings	927		
		49.2.5	Newsletters	930		
		49.2.6	Mail to All Customers	930		
		49.2.7	Lunch	932		
	49.3	Summa	ary	933		
	Exerci	ses		934		
50	Time I	Manager	nent	935		
	50.1	Interru	ptions	935		
		50.1.1	Stay Focused	936		
		50.1.2	Splitting Your Day	936		
	50.2	Follow-Through				
	50.3	Basic To	o-Do List Management	938		
	50.4	Setting	Goals	939		
	50.5	Handli	ng Email Once	940		
	50.6	Precom	piling Decisions	942		
	50.7	Finding	g Free Time	943		
	50.8	Dealing	g with Ineffective People	944		
	50.9	Dealing with Slow Bureaucrats				
	50.10	Summa	nry	946		
	Exerci	ses		946		
51	Comm	nmunication and Negotiation				
	51.1	Comm	unication	949		
	51.2	I Statements				
	51.3	Active	950			
		51.3.1	Mirroring	951		
		51.3.2	Summary Statements	952		
		51.3.3	Reflection	953		
	51.4	Negotia	ation	954		
		51.4.1	Recognizing the Situation	954		
		51.4.2	Format of a Negotiation Meeting	955		

xxxv

xxxvi Contents

		51.4.3	Working Toward a Win-Win Outcome	956		
		51.4.4	Planning Your Negotiations	956		
	51.5	Additio	958			
		51.5.1	Ask for What You Want	958		
		51.5.2	Don't Negotiate Against Yourself	958		
		51.5.3	Don't Reveal Your Strategy	959		
		51.5.4	Refuse the First Offer	959		
		51.5.5	Use Silence as a Negotiating Tool	960		
	51.6	Further	960			
	51.7	Summa	961			
	Exerci	Exercises				
52	Being	963				
	52.1	Happir	963			
	52.2	Accept	ing Criticism	965		
	52.3	Your St	965			
	52.4	Balanci	966			
	52.5	Profess	967			
	52.6	Staying	968			
	52.7	Loving	969			
	52.8	Motiva	970			
	52.9	Manag	972			
	52.10	Self-He	976			
	52.11	Summa	976			
	Exerci	977				
53	Hiring System Administrators					
	53.1	Job Des	scription	980		
	53.2	Skill L€	evel	982		
	53.3	Recruit	ting	983		
	53.4	Timing	5	985		
	53.5	Team C	Considerations	987		
	53.6	The Int	terview Team	990		
	53.7	Intervi	991			
	53.8	Technic	cal Interviewing	994		
	53.9	Nontec	998			
	53.10	Selling	1000			

			Contents	xxxvii
	53.11	Employee Retention		1000
	53.12	Getting Noticed		1000
	53.13	Summary		1001
	Exerci	•		1002
5 4				
54	_	System Administrator		1005
	54.1	Cooperate with Corp The Exit Checklist	orate rik	1006 1007
	54.2			
	54.3	Removing Access		1007
		54.3.1 Physical Acc		1008
		54.3.2 Remote Acc		1008
		54.3.3 Application		1009
		54.3.4 Shared Pass		1009
		54.3.5 External Ser		1010
	54.4		and Other Secrets	1010
	54.4	Logistics		1011
	54.5 Examples			1011
		· · · · · · · · · · · · · · · · · · ·	eaving a Company	1012
		54.5.2 Firing the Bo		1012
			an Academic Institution	1013
	54.6	Supporting Infrastruc	cture	1014
	54.7	Summary		1015
	Exerci	ses		1016
Pa	rt X	Being More Awe	soma	1017
ı a	π	being wore Awe	some	1017
New 55	Opera	ional Excellence		1019
	55.1	What Does Operation	nal Excellence Look Like?	1019
	55.2	How to Measure Gre	atness	1020
	55.3	55.3 Assessment Methodology		1021
		55.3.1 Operational	Responsibilities	1021
		55.3.2 Assessment	Levels	1023
		55.3.3 Assessment	Questions and Look-For's	1025
	55.4	Service Assessments		1025
		55.4.1 Identifying	What to Assess	1026
		55.4.2 Assessing E	ach Service	1026

xxxviii Contents

			55.4.3	Comparing Results Across Services	1027		
			55.4.4	Acting on the Results	1028		
			55.4.5	Assessment and Project Planning Frequencies	1028		
	55.5 Organ			zational Assessments	1029		
		55.6	of Improvement	1030			
	55.7 Getting Started55.8 Summary				1031		
					1032		
		Exerci	ses		1033		
New	56	Operational Assessments		sessments	1035		
		56.1	Regular	Tasks (RT)	1036		
		56.2	Emergency Response (ER)				
		56.3	Monitoring and Metrics (MM)				
		56.4	Capacity Planning (CP)				
		56.5	Change Management (CM)				
		56.6	6.6 New Product Introduction and Removal (NPI/NPR)				
		56.7	Service	Deployment and Decommissioning (SDD)	1049		
		56.8	Perform	nance and Efficiency (PE)	1051		
		56.9	Service	Delivery: The Build Phase	1054		
		56.10	Service	Delivery: The Deployment Phase	1056		
		56.11	Toil Red	luction	1058		
		56.12	Disaster	r Preparedness	1060		
	Epi	pilogue					
	Pa	rt XI	Apper	ndices	1065		
	A	What	at to Do When		1067		
	В	The M	The Many Roles of a System Administrator				
		B.1	Commo	on Positive Roles	1090		
		B.2	Negativ	re Roles	1107		
		B.3	Team Ro	oles	1109		
		B.4	Summa	ry	1112		
		Exercises					
	Bibliography						
	Inc	lex		1121			

Preface

This is an unusual book. This is not a technical book. It is a book of strategies and frameworks and anecdotes and tacit knowledge accumulated from decades of experience as system administrators.

Junior SAs focus on learning which commands to type and which buttons to click. As you get more advanced, you realize that the bigger challenge is understanding why we do these things and how to organize our work. That's where strategy comes in.

This book gives you a framework—a way of thinking about system administration problems—rather than narrow how-to solutions to particular problems. Given a solid framework, you can solve problems every time they appear, regardless of the operating system (OS), brand of computer, or type of environment. This book is unique because it looks at system administration from this holistic point of view, whereas most other books for SAs focus on how to maintain one particular product. With experience, however, all SAs learn that the big-picture problems and solutions are largely independent of the platform. This book will change the way you approach your work as an SA.

This book is Volume 1 of a series. Volume 1 focuses on enterprise infrastructure, customer support, and management issues. Volume 2, *The Practice of Cloud System Administration* (ISBN: 9780321943187), focuses on web operations and distributed computing.

These books were born from our experiences as SAs in a variety of organizations. We have started new companies. We have helped sites to grow. We have worked at small start-ups and universities, where lack of funding was an issue. We have worked at midsize and large multinationals, where mergers and spin-offs gave rise to strange challenges. We have worked at fast-paced companies that do business on the Internet and where high-availability, high-performance, and scaling issues were the norm. We have worked at slow-paced companies at which "high tech" meant cordless phones. On the surface, these are very different environments with diverse challenges; underneath, they have the same building blocks, and the same fundamental principles apply.

Who Should Read This Book

This book is written for system administrators at all levels who seek a deeper insight into the best practices and strategies available today. It is also useful for managers of system administrators who are trying to understand IT and operations.

Junior SAs will gain insight into the bigger picture of how sites work, what their roles are in the organizations, and how their careers can progress. Intermediate-level SAs will learn how to approach more complex problems, how to improve their sites, and how to make their jobs easier and their customers happier.

Whatever level you are at, this book will help you understand what is behind your day-to-day work, learn the things that you can do now to save time in the future, decide policy, be architects and designers, plan far into the future, negotiate with vendors, and interface with management.

These are the things that senior SAs know and your OS's manual leaves out.

Basic Principles

In this book you will see a number of principles repeated throughout:

- Automation: Using software to replace human effort. Automation is critical.
 We should not be doing tasks; we should be maintaining the system that does
 tasks for us. Automation improves repeatability and scalability, is key to easing the system administration burden, and eliminates tedious repetitive tasks,
 giving SAs more time to improve services. Automation starts with getting the
 process well defined and repeatable, which means documenting it. Then it can
 be optimized by turning it into code.
- Small batches: Doing work in small increments rather than large hunks. Small
 batches permit us to deliver results faster, with higher quality, and with less
 stress.
- End-to-end integration: Working across teams to achieve the best total result rather than performing local optimizations that may not benefit the greater good. The opposite is to work within your own silo of control, ignoring the larger organization.
- **Self-service systems:** Tools that empower others to work independently, rather than centralizing control to yourself. Shared services should be an enablement platform, not a control structure.
- Communication: The right people can solve more problems than hardware or software can. You need to communicate well with other SAs and with your customers. It is your responsibility to initiate communication. Communication ensures that everyone is working toward the same goals. Lack of

communication leaves people concerned and annoyed. Communication also includes documentation. Documentation makes systems easier to support, maintain, and upgrade. Good communication and proper documentation also make it easier to hand off projects and maintenance when you leave or take on a new role.

These principles are universal. They apply at all levels of the system. They apply to physical networks and to computer hardware. They apply to all operating systems running at a site, all protocols used, all software, and all services provided. They apply at universities, nonprofit institutions, government sites, businesses, and Internet service sites.

What Is an SA?

If you asked six system administrators to define their jobs, you would get seven different answers. The job is difficult to define because system administrators do so many things. An SA looks after computers, networks, and the people who use them. An SA may look after hardware, operating systems, software, configurations, applications, or security. An SA influences how effectively other people can or do use their computers and networks.

A system administrator sometimes needs to be a business-process consultant, corporate visionary, janitor, software engineer, electrical engineer, economist, psychiatrist, mindreader, and, occasionally, bartender.

As a result, companies give SAs different titles. Sometimes, they are called network administrators, system architects, system engineers, system programmers, operators, and so on.

This book is for "all of the above."

We have a very general definition of system administrator: one who manages computer and network systems on behalf of another, such as an employer or a client. SAs are the people who make things work and keep it all running.

System Administration Matters

System administration matters because computers and networks matter. Computers are a lot more important than they were years ago.

Software is eating the world. Industry after industry is being taken over by software. Our ability to make, transport, and sell real goods is more dependent on software than on any other single element. Companies that are good at software are beating competitors that aren't.

All this software requires operational expertise to deploy and keep it running. In turn, this expertise is what makes SAs special.

For example, not long ago, manual processes were batch oriented. Expense reports on paper forms were processed once a week. If the clerk who processed them was out for a day, nobody noticed. This arrangement has since been replaced by a computerized system, and employees file their expense reports online, 24/7.

Management now has a more realistic view of computers. Before they had PCs on their desktops, most people's impressions of computers were based on how they were portrayed in films: big, all-knowing, self-sufficient, miracle machines. The more people had direct contact with computers, the more realistic people's expectations became. Now even system administration itself is portrayed in films. The 1993 classic *Jurassic Park* was the first mainstream movie to portray the key role that system administrators play in large systems. The movie also showed how depending on one person is a disaster waiting to happen. IT is a team sport. If only Dennis Nedry had read this book.

In business, nothing is important unless the CEO feels that it is important. The CEO controls funding and sets priorities. CEOs now consider IT to be important. Email was previously for nerds; now CEOs depend on email and notice even brief outages. The massive preparations for Y2K also brought home to CEOs how dependent their organizations have become on computers, how expensive it can be to maintain them, and how quickly a purely technical issue can become a serious threat. Most people do not think that they simply "missed the bullet" during the Y2K change, but rather recognize that problems were avoided thanks to tireless efforts by many people. A CBS Poll shows 63 percent of Americans believe that the time and effort spent fixing potential problems was worth it. A look at the news lineups of all three major network news broadcasts from Monday, January 3, 2000, reflects the same feeling.

Previously, people did not grow up with computers and had to cautiously learn about them and their uses. Now people grow up using computers. They consume social media from their phones (constantly). As a result they have higher expectations of computers when they reach positions of power. The CEOs who were impressed by automatic payroll processing are being replaced by people who grew up sending instant messages all day long. This new wave of management expects to do all business from their phones.

Computers matter more than ever. If computers are to work, and work well, system administration matters. We matter.

Organization of This Book

This book is divided into the following parts:

Part I, "Game-Changing Strategies." This part describes how to make the next
big step, for both those who are struggling to keep up with a deluge of work,
and those who have everything running smoothly.

- Part II, "Workstation Fleet Management." This part covers all aspects of laptops and desktops. It focuses on how to optimize workstation support by treating these machines as mass-produced commodity items.
- Part III, "Servers." This part covers server hardware management—from the server strategies you can choose, to what makes a machine a server and what to consider when selecting server hardware.
- Part IV, "Services." This part covers designing, building, and launching services, converting users from one service to another, building resilient services, and planning for disaster recovery.
- Part V, "Infrastructure." This part focuses on the underlying infrastructure. It covers network architectures and operations, an overview of datacenter strategies, and datacenter operations.
- Part VI, "Helpdesks and Support." This part covers everything related to providing excellent customer service, including documentation, how to handle an incident report, and how to approach debugging.
- Part VII, "Change Processes." This part covers change management processes and describes how best to manage big and small changes. It also covers optimizing support by centralizing services.
- Part VIII, "Service Recommendations." This part takes an in-depth look at
 what you should consider when setting up some common services. It covers monitoring, nameservices, email, web, printing, storage, backups, and
 software depositories.
- Part IX, "Management Practices." This part is for managers and nonmanagers. It includes such topics as ethics, organizational structures, perception, visibility, time management, communication, happiness, and hiring and firing SAs.
- Part X, "Being More Awesome." This part is essential reading for all managers. It covers how to assess an SA team's performance in a constructive manner, using the Capability Maturity Model to chart the way forward.
- Part XI, "Appendices." This part contains two appendices. The first is a checklist of solutions to common situations, and the second is an overview of the positive and negative team roles.

What's New in the Third Edition

The first two editions garnered a lot of positive reviews and buzz. We were honored by the response. However, the passing of time made certain chapters look passé. Most of our bold new ideas are now considered common-sense practices in the industry.

The first edition, which reached bookstores in August 2001, was written mostly in 2000 before Google was a household name and modern computing meant a big Sun multiuser system. Many people did not have Internet access, and the cloud was only in the sky. The second edition was released in July 2007. It smoothed the rough edges and filled some of the major holes, but it was written when DevOps was still in its embryonic form.

The third edition introduces two dozen entirely new chapters and many highly revised chapters; the rest of the chapters were cleaned up and modernized. Longer chapters were split into smaller chapters. All new material has been rewritten to be organized around choosing strategies, and DevOps and SRE practices were introduced where they seem to be the most useful.

If you've read the previous editions and want to focus on what is new or updated, here's where you should look:

- Part I, "Game-Changing Strategies" (Chapters 1–4)
- Part II, "Workstation Fleet Management" (Chapters 5–12)
- Part III, "Servers" (Chapters 13–15)
- Part IV, "Services" (Chapters 16–20 and 22)
- Chapter 23, "Network Architecture," and Chapter 24, "Network Operations"
- Chapter 32, "Change Management"
- Chapter 35, "Centralization Overview," Chapter 36, "Centralization Recommendations," and Chapter 37, "Centralizing a Service"
- Chapter 43, "Data Storage"
- Chapter 45, "Software Repositories," and Chapter 46, "Web Services"
- Chapter 55, "Operational Excellence," and Chapter 56, "Operational Assessments"

Books, like software, always have bugs. For a list of updates, along with news and notes, and even a mailing list you can join, visit our web site:

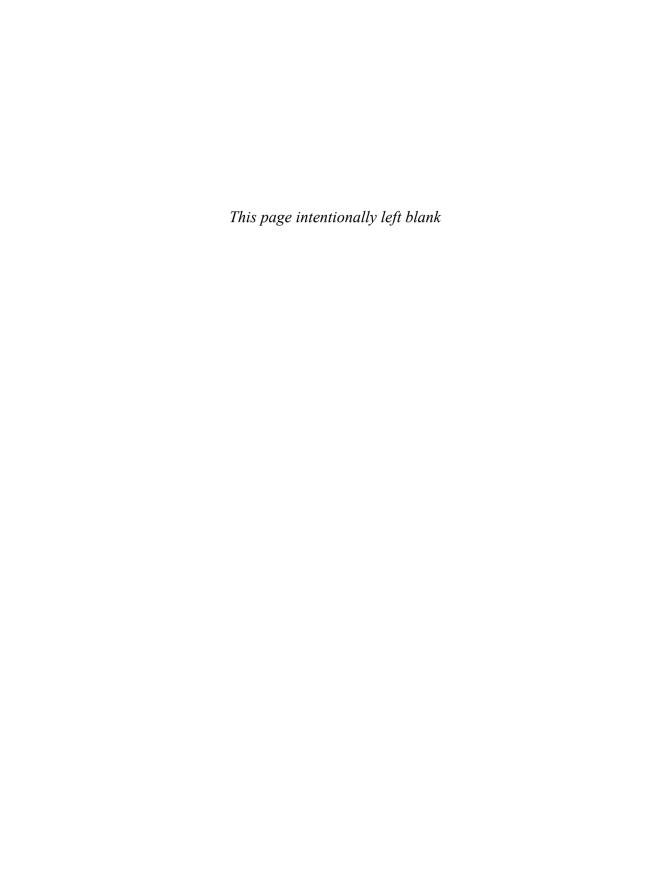
www.EverythingSysAdmin.com

What's Next

Each chapter is self-contained. Feel free to jump around. However, we have carefully ordered the chapters so that they make the most sense if you read the book from start to finish. Either way, we hope that you enjoy the book. We have learned a lot and had a lot of fun writing it. Let's begin.

Thomas A. Limoncelli Stack Overflow, Inc. tom@limoncelli.com Christina J. Hogan chogan@chogan.com Strata R. Chalup Virtual.Net, Inc. strata@virtual.net

Register your copy of *The Practice of System and Network Administration, Volume 1, Third Edition,* at informit.com for convenient access to downloads, updates, and corrections as they become available. To start the registration process, go to informit.com/register and log in or create an account. Enter the product ISBN (9780321919168) and click Submit. Once the process is complete, you will find any available bonus content under "Registered Products."



Acknowledgments

For the Third Edition

Everyone was so generous with their help and support. We have so many people to thank!

Thanks to the people who were extremely generous with their time and gave us extensive feedback and suggestions: Derek J. Balling, Stacey Frye, Peter Grace, John Pellman, Iustin Pop, and John Willis.

Thanks to our friends, co-workers, and industry experts who gave us support, inspiration, and cool stories to use: George Beech, Steve Blair, Kyle Brandt, Greg Bray, Nick Craver, Geoff Dalgas, Michelle Fredette, David Fullerton, Dan Gilmartin, Trey Harris, Jason Harvey, Mark Henderson, Bryan Jen, Gene Kim, Thomas Linkin, Shane Madden, Jim Maurer, Kevin Montrose, Steve Murawski, Xavier Nicollet, Dan O'Boyle, Craig Peterson, Jason Punyon, Mike Rembetsy, Neil Ruston, Jason Shantz, Dagobert Soergel, Kara Sowles, Mike Stoppay, and Joe Youn.

Thanks to our team at Addison-Wesley: Debra Williams Cauley, for her guidance; Michael Thurston, our developmental editor who took this sow's ear and made it into a silk purse; Kim Boedigheimer, who coordinated and kept us on schedule; Lori Hughes, our LATEX wizard; Julie Nahil, our production editor; Jill Hobbs, our copy editor; and Ted Laux for making our beautiful index!

Last, but not least, thanks and love to our families who suffered for years as we ignored other responsibilities to work on this book. Thank you for understanding! We promise this is our last book. Really!

For the Second Edition

In addition to everyone who helped us with the first edition, the second edition could not have happened without the help and support of Lee Damon, Nathan Dietsch, Benjamin Feen, Stephen Harris, Christine E. Polk, Glenn E. Sieb, Juhani Tali, and many people at the League of Professional System Administrators (LOPSA). Special 73s and 88s to Mike Chalup for love, loyalty, and support, and

especially for the mountains of laundry done and oceans of dishes washed so Strata could write. And many cuddles and kisses for baby Joanna Lear for her patience.

Thanks to Lumeta Corporation for giving us permission to publish a second edition.

Thanks to Wingfoot for letting us use its server for our bug-tracking database. Thanks to Anne Marie Quint for data entry, copyediting, and a lot of great suggestions.

And last, but not least, a big heaping bowl of "couldn't have done it without you" to Mark Taub, Catherine Nolan, Raina Chrobak, and Lara Wysong at Addison-Wesley.

For the First Edition

We can't possibly thank everyone who helped us in some way or another, but that isn't going to stop us from trying. Much of this book was inspired by Kernighan and Pike's *The Practice of Programming* and John Bentley's second edition of *Programming Pearls*.

We are grateful to Global Networking and Computing (GNAC), Synopsys, and Eircom for permitting us to use photographs of their datacenter facilities to illustrate real-life examples of the good practices that we talk about.

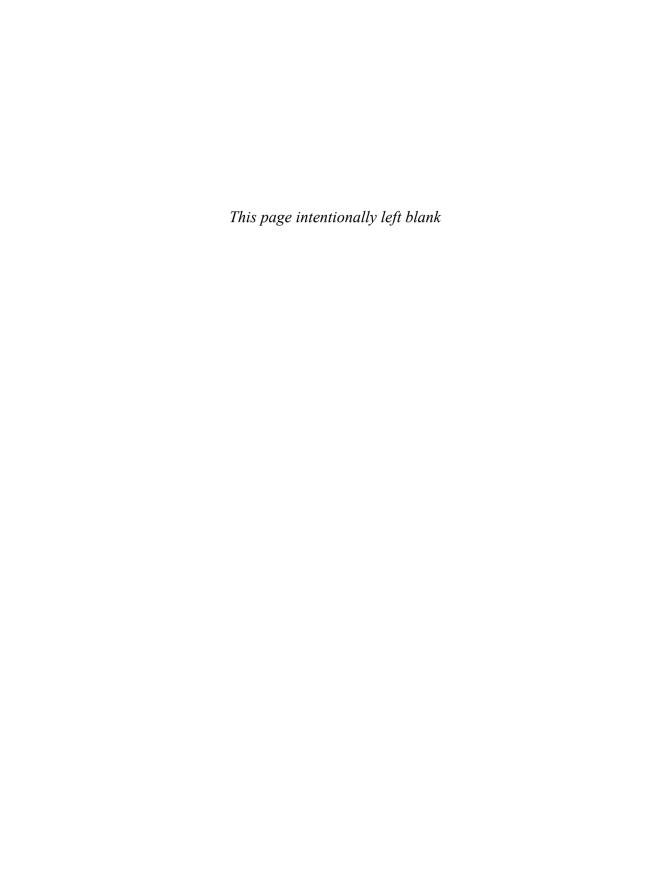
We are indebted to the following people for their helpful editing: Valerie Natale, Anne Marie Quint, Josh Simon, and Amara Willey.

The people we have met through USENIX and SAGE and the LISA conferences have been major influences in our lives and careers. We would not be qualified to write this book if we hadn't met the people we did and learned so much from them.

Dozens of people helped us as we wrote this book—some by supplying anecdotes, some by reviewing parts of or the entire book, others by mentoring us during our careers. The only fair way to thank them all is alphabetically and to apologize in advance to anyone whom we left out: Rajeev Agrawala, Al Aho, Jeff Allen, Eric Anderson, Ann Benninger, Eric Berglund, Melissa Binde, Steven Branigan, Sheila Brown-Klinger, Brent Chapman, Bill Cheswick, Lee Damon, Tina Darmohray, Bach Thuoc (Daisy) Davis, R. Drew Davis, Ingo Dean, Arnold de Leon, Jim Dennis, Barbara Dijker, Viktor Dukhovni, Chelle-Marie Ehlers, Michael Erlinger, Paul Evans, Rémy Evard, Lookman Fazal, Robert Fulmer, Carson Gaspar, Paul Glick, David "Zonker" Harris, Katherine "Cappy" Harrison, Jim Hickstein, Sandra Henry-Stocker, Mark Horton, Bill "Whump" Humphries, Tim Hunter, Jeff Jensen, Jennifer Joy, Alan Judge, Christophe Kalt, Scott C. Kennedy, Brian Kernighan, Jim Lambert, Eliot Lear, Steven Levine, Les Lloyd, Ralph Loura, Bryan MacDonald, Sherry McBride, Mark Mellis, Cliff Miller, Hal Miller, Ruth Milner, D. Toby Morrill, Joe Morris, Timothy Murphy, Ravi Narayan, Nils-Peter Nelson, Evi Nemeth, William Ninke, Cat Okita, Jim Paradis, Pat Parseghian, David Parter, Rob Pike, Hal Pomeranz, David Presotto, Doug Reimer, Tommy Reingold, Mike Richichi, Matthew F. Ringel, Dennis Ritchie, Paul D. Rohrigstamper, Ben Rosengart, David Ross, Peter Salus, Scott Schultz, Darren Shaw, Glenn Sieb, Karl Siil, Cicely Smith, Bryan Stansell, Hal Stern, Jay Stiles, Kim Supsinkas, Ken Thompson, Greg Tusar, Kim Wallace, The Rabbit Warren, Dr. Geri Weitzman, Glen Wiley, Pat Wilson, Jim Witthoff, Frank Wojcik, Jay Yu, and Elizabeth Zwicky.

Thanks also to Lumeta Corporation and Lucent Technologies/Bell Labs for their support in writing this book.

Last, but not least, the people at Addison-Wesley made this a particularly great experience for us. In particular, our gratitude extends to Karen Gettman, Mary Hart, and Emily Frey.

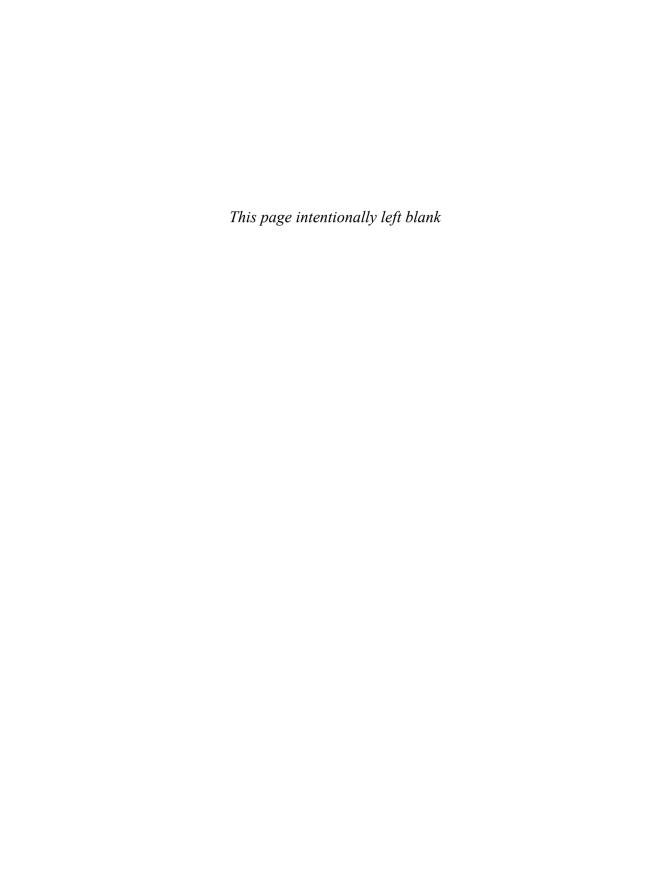


About the Authors

Thomas A. Limoncelli is an internationally recognized author, speaker, and system administrator. During his seven years at Google NYC, he was an SRE for projects such as Blog Search, Ganeti, and internal enterprise IT services. He now works as an SRE at Stack Overflow. His first paid system administration job was as a student at Drew University in 1987, and he has since worked at small and large companies, including AT&T/Lucent Bell Labs and Lumeta. In addition to this book series, he is known for his book *Time Management for System Administrators* (O'Reilly, 2005). His hobbies include grassroots activism, for which his work has been recognized at state and national levels. He lives in New Jersey.

Christina J. Hogan has 20 years of experience in system administration and network engineering, from Silicon Valley to Italy and Switzerland. She has gained experience in small start-ups, midsize tech companies, and large global corporations. She worked as a security consultant for many years; in that role, her customers included eBay, Silicon Graphics, and SystemExperts. In 2005, she and Tom shared the USENIX LISA Outstanding Achievement Award for the first edition of this book. Christina has a bachelor's degree in mathematics, a master's degree in computer science, a doctorate in aeronautical engineering, and a diploma in law. She also worked for six years as an aerodynamicist in a Formula 1 racing team and represented Ireland in the 1988 Chess Olympiad. She lives in Switzerland.

Strata R. Chalup has been leading and managing complex IT projects for many years, serving in roles ranging from project manager to director of operations. She started administering VAX Ultrix and Unisys Unix in 1983 at MIT and spent the dot-com years in Silicon Valley building Internet services for clients like iPlanet and Palm. She joined Google in 2015 as a technical project manager. She has served on the BayLISA and SAGE boards. Her hobbies include being a master gardener and working with new technologies such as Arduino and 2D CAD/CAM devices. She lives in Santa Clara County, California.



Pets and Cattle

This chapter is about improving our efficiency by minimizing variation. We mass-produce our work by unifying like things so that they can be treated the same. As a result we have fewer variations to test, easier customer support, and less infrastructure to maintain. We scale ourselves. We can't eliminate all variation, but the more we can unify, the more efficient we can be. Managing the remaining variation is the topic of the next chapter. For now, let's focus on unification itself.

We can't spend hours custom-building every machine we install. Instead, we make our machines generic so that they can all be treated as similarly as possible. Likewise, we are more efficient when we treat related tasks the same way. For example, the process of onboarding new employees usually involves creating accounts and supplying hardware to the new hires. If we invent the process anew with each employee, it not only takes longer but also looks unprofessional as we stumble through improvising each step as the new hires wait. People appreciate a process that is fast, efficient, and well executed.

It is difficult to get better at a process when we never do the same thing more than once. Improvement comes from repetition; practice makes perfect. The more we can consolidate similar things so they can be treated the same, the more practice we get and the better we get at it.

3.1 The Pets and Cattle Analogy

The machines that we administer range from highly customized to entirely generic. The analogy commonly used is "pets and cattle." Pets are the highly customized machines and cattle are the generic machines.

This analogy is generally attributed to Yale computer scientist David Gelernter, who used it in reference to filesystems. Gelernter wrote, "If you have three pet dogs, give them names. If you have 10,000 head of cattle, don't bother."

The analogy gained in popularity when Joshua McKenty, co-founder of Piston Cloud, explained it this way in a press release (McKenty 2013):

The servers in today's datacenter are like puppies—they've got names and when they get sick, everything grinds to a halt while you nurse them back to health. . . . Piston Enterprise OpenStack is a system for managing your servers like cattle—you number them, and when they get sick and you have to shoot them in the head, the herd can keep moving. It takes a family of three to care for a single puppy, but a few cowboys can drive tens of thousands of cows over great distances, all while drinking whiskey.

A pet is a unique creature. It is an animal that we love and take care of. We take responsibility for its health and well-being. There is a certain level of emotional attachment to it. We learn which food it likes and prepare special meals for it. We celebrate its birthdays and dress it up in cute outfits. If it gets injured, we are sad. When it is ill, we take it to the veterinarian and give it our full attention until it is healed. This individualized care can be expensive. However, since we have only one or two pets, the expense is justified.

Likewise, a machine can be a pet if it is highly customized and requires special procedures for maintaining it.

A herd of cattle is a group of many similar animals. If you have a herd of cows each one is treated the same. This permits us the benefits of mass-production. All cattle receive the same living conditions, the same food, the same medical treatment, the same everything. They all have the same personality, or at least are treated as if they do. There are no cute outfits. The use of mass-production techniques keeps maintenance costs low and improves profits at scale: Saving a dollar per cow can multiply to hundreds of thousands in total savings.

Likewise, machines can be considered cattle when they are similar enough that they can all be managed the same way. This can be done at different levels of abstraction. For example, perhaps the OS is treated generically even though the hardware may comprise any number of virtual or physical machine configurations. Or perhaps the machine hardware, OS, and applications are all the same, but the data they access is different. This is typical in a large web hosting farm, where the only difference is which specific web site is being served by each machine.

Preferably the systems we deal with are fungible resources: Any one unit can substitute for any other.

A related metaphor is the snowflake. A snowflake is even more unique than a pet. It is one of a kind. A system may have started out similar to others, but it was customized, modified, and eventually becomes unlike any other system. Or maybe it started out unique and had very little chance of being properly brought into line with the others. A snowflake requires special operational procedures. Rebooting

it requires extra care. Upgrades require special testing. As Martin Fowler (2012) wrote, a snowflake is "good for a ski resort, bad for a datacenter."

A snowflake server is a business risk because it is difficult to reproduce. If the hardware fails or the software becomes corrupted, it would be difficult to build a new machine that provides the same services. It also makes testing more difficult because you cannot guarantee that you have replicated the host in your testing environment. When a bug is found in production that can't be reproduced in the test environment, fixing it becomes much more difficult.

Alternative Analogies

There are other analogies that people use, especially in countries where cattle ranching is less common. One is the analogy of fine porcelain plates and paper plates. You take good care of fine porcelain plates because they are expensive and difficult to replace. In contrast, if a paper plate starts to lose structural integrity, you simply bolster it by putting another paper plate underneath it. If it becomes completely unusable, you replace it.

Another analogy is that modern system administration treats machines like blood cells, not limbs. Blood cells are constantly dying off and being replaced. Limbs, however, are difficult to replace and are protected.

3.2 Scaling

Cattle-like systems give us the ability to grow and shrink our system's scale. In cloud computing a typical architecture pattern has many web server replicas behind a load balancer. Suppose each machine can handle 500 simultaneous users. More replicas are added as more capacity is needed.

Cloud providers such as Amazon Elastic Compute Cloud (Amazon EC2), Google Cloud Platform, and Microsoft Azure have autoscale features where they will spin up and tear down additional replicas as demand requires. This kind of scaling is possible only when machines are cattle. If setting up each new machine required individual attention, the autoscale feature would not be possible.

In such systems we no longer are concerned with the uptime of a particular machine. If one machine fails, the autoscaler will build a new one. If a machine gets sick, we delete it and let the autoscaler do its job. Per-machine uptime was cool in the 1990s but now we measure total system health and availability.

Scale-out architectures are discussed further in Section 16.6.3 and in Volume 2 of this book series.

3.3 Desktops as Cattle

The concept of generic, replaceable machines was first used in desktop environments, long before the cattle and pets analogy was coined. We already discussed the importance of unifying workstation configurations in Chapter 1, "Climbing Out of the Hole," and we'll discuss it in greater detail in Chapter 8, "OS Installation Strategies."

The benefits of generic desktops are manifold. Users benefit from improved customer support, as SAs are no longer struggling to learn and adapt to an infinite number of variations. Repairs happen faster because the IT staff has a single vendor repair procedure to navigate.

Contrast this to an environment where each PC is fully customized. Fixing a software problem is difficult because any change may break something else. It is difficult to know what "working" means when there is no understanding of what is on the machine. Support for older operating systems depends on finding someone on the IT team who remembers that OS.

Creating an environment where cattle are the norm is the primary focus of chapters in Part II, "Workstation Fleet Management," and Part III, "Servers." Chapter 11, "Workstation Standardization," focuses on taking a fleet of workstations that are pets and bringing about unification.

Resetting to a More Uniform State

One of the things that made Apple iPads such a success is that they reset the clock on variation.

PCs had become so customizable that variations had gotten out of control. One of the downsides of competition is that companies compete by differentiating their products, which means making them unique and different. Hardware vendors had many variations and choices, each trying to appeal to different customer segments. Each new market that Microsoft addressed resulted in adding customizability features to attract those users. As a result, by 2005 the complexity of supporting a fleet of Windows machines required a fleet of IT professionals.

Apple iPads took us back to having one particular configuration with curated applications. The uniformity made them more stable and consistent, which then permitted us to focus on the applications, not the infrastructure. Apple retains tight control over the iPad environment so that when the company repeats Microsoft's mistake, it will play out much more slowly.

3.4 Server Hardware as Cattle

Server hardware and software in a datacenter is another situation where we have pets and cattle. At some companies each machine in the datacenter is specified to meet the exact needs of the applications it will run. It has the right amount of RAM and disk, and possibly even additional external storage peripherals or other hardware. Each machine may run a different operating system or OS release. This ensures that each application is maximally optimized to the best of the system administration team's ability.

However, these local optimizations cause inefficiencies at the macro scale. Each machine requires special maintenance procedures. Each operating system in use, and possibly each version of each operating system, requires individual attention. A security patch that must be tested on ten OS versions is a lot more work than one that has to be tested on only one or two versions. This kind of cost eventually outweighs the optimizations one can do for individual applications.

As a result, in large companies it often takes six months or more to deploy a new server in a datacenter. A consultant working at a U.S. bank said it takes 18 months from the initial request to having a working server in their datacenter. If you aren't sure why banks have such lousy interest rates and service, imagine if a phone app you wanted didn't start to run until a year after you bought it.

Contrast this to an environment that has a cattle strategy for its datacenter. Some companies standardize on two or three hardware variations and one or two OS releases. You might not receive the exact hardware you want, but you receive it quickly. Perfect is the enemy of good: Would you rather be up and running this week with hardware that is good enough, or wait a year and have the exact hardware you dreamed of, which is now obsolete?

Case Study: Google's Two Hardware Types

For many years Google standardized on two types of machines. Diskful machines maximized the amount of hard disk storage that could be packed into a single machine. Index machines (so called because they stored the search index) maximized the amount of RAM that could fit in a 1U configuration. Teams that requested machines in the datacenter could choose between one or the other and receive them within minutes because they were preloaded and ready for use.

This setup made handling future orders easier. The purchase department collected orders from all teams and tallied the number of diskful and index

machines requested. This was considerably easier than if each month department members had to manage requests for thousands of different bespoke configurations.

Software was designed to fit best with one model or the other. Most services were big enough that they required many (often thousands) machines, some of each type. For example, an application would be split to run the application's web frontend on index machines while storing application data on diskful machines. If the hardware being offered was 10 percent slower than the ideal machine, employees would simply request additional machines to compensate for the lagging performance.

This evolved into a pattern that was, actually, the opposite. Engineers didn't think in terms of spec'ing out the perfect machine. Instead, they designed applications such that scaling was done by adding a certain number of machines per unit of workload. They performed tests to see how many machines (of the type currently offered) would be required to process the number of users or the workload expected. Employees then could request that number of machines. They no longer thought of applications in terms of which machine would be best suited to a particular application, but rather how much generic capacity was required. As faster models were introduced into the datacenter, benchmarks would be run to develop new capacity planning models and the process would repeat.

Not every environment can standardize down to one machine type, but we can provide a few standard configurations (small, medium, and large) and guide people to them. We can minimize the number of vendors, so that there is one firmware upgrade process, one repair workflow, and so on.

Offering fixed sizes of virtual machines (VMs) results in less isolated or stranded capacity. For example, we can make the default VM size such that eight fit on a physical machine with no waste. We can offer larger sizes that are multiples of the default size. This means we are never left with a physical machine that has unused capacity that is too small for a new machine. It also makes it easier to plan future capacity and reorganize placement of existing VMs within a cluster.

By offering standardized sizes we enable an environment where we no longer look at machines individually, but rather treat them as scaling units to be used when sizing our deployments. This is a better fit for how distributed computing applications are designed and how most applications will be built in the future.

We can also standardize at the software level. Each machine is delivered to the user with a standard OS installation and configuration. The defaults embody the best practices we wish all users would follow. Modifications made

after that are the application administrator's responsibility. We'll discuss better ways to handle this responsibility in the next chapter.

The Power of Defaults

Defaults are powerful. If you announce an OS configuration change that all IT subteams are required to make, you'll get angry push-back from your loudest and most vocal co-workers. You will get very little participation. In fact, there may be enough push-back that you withdraw the request. Often a tyranny of a few loud complainers prevents the majority from receiving a beneficial change.

In contrast, if you make that change or setting part of the default configuration that is delivered with each new server (thanks to your automated OS install), you may be surprised at how little noise it generates. Most people will live with the change. The people who previously would have made noise will still complain, but now you can work with them to address their concerns. See the anecdote in Section 7.3.1.

3.5 Pets Store State

Another way of describing pets is to note that they contain a lot of irreproducible state. Cattle are stateless, or contain only reproducible state.

State is, essentially, data or information. That information may be data files, configuration, or status. For example, when running MS Excel, the spreadsheet currently loaded is the state. In a video game, the player's score, position, and status are state. In a web-based application, there is the application itself plus the database that is used to store the user's data. That database is state.

The more state a machine holds, the more irreplaceable it is—that is, the more pet-like it is. Cattle are generic because we can rebuild one easily thanks to the fact that cattle contain no state, or only state that can be copied from elsewhere.

A web server that displays static content (web pages and images) is stateless if that static content is a copy from a master stored elsewhere. The web server can be wiped and reloaded, but as long as the content can be copied from the primary source, the new server is functionally the same as the original.

But suppose a web application has a database. If the machine is wiped and reloaded, the database is lost. We can restore it from backups, but then we will have lost any new data accumulated since the last backup was done. This web application is stateful.

Configuration data is also state, but it can usually be regenerated. Which software packages were installed and how they were configured are state, even though the contents of the software packages themselves are not state; they come from a master repository. The state can be reproduced either manually or via automation.

Irreproducible configuration state can be particularly insidious. In this case the state is not a particular configuration file but rather how the system was made that makes it a snowflake server. We've seen important servers that could be rebuilt only by installing an old version of the software and then installing an upgrade package; installing the final version directly did not work. Unknown and unidentifiable state was being generated during the upgrade process that somehow was not reproduced via the direct installation. This is the kind of unexplained state that makes you want to cry.

Irreproducible Laptops

When Tom arrived at Cibernet, the company depended on an application that had been installed on a set of laptops many years ago. By then, no one working there could figure out which combination of Windows release, patches, and installation packages would create a new laptop with a working version of the software. Each time one of the original laptops died, the company moved one step closer to insolvency.

The company was in the process of creating a replacement for the software. If the new software was ready before the last laptop died, the company would survive. If not, the company would literally not be able to perform the financial processing it did for customers. It would have to go out of business. One of the laptops was kept in a safe as a precaution. The others were used carefully and only when needed.

When there were only four working laptops remaining, VMware introduced a product that took a snapshot of a physical hard drive and created a virtual machine image (physical to virtual, or p2v). Luckily it worked and soon a virtual laptop could be run on any other machine. This reduced the risk of the replacement project being late, and probably saved the company.

3.6 Isolating State

We can turn pets into cattle by isolating the state. Optimally this is done during the design process, but sometimes we find ourselves doing it after the fact.

Imagine a typical web application running entirely on a single machine. The machine includes the Apache HTTP server, the application software, a MariaDB

database server, and the data that the database is storing. This is the architecture used by many small web-based applications.

The problem with this architecture is that the single machine stores both the software and the state. It is a pet. This situation is depicted in Figure 3.1a.

We can improve the situation by separating out the database. As depicted in Figure 3.1b, we can move the MariaDB database software and the data it stores to another machine. The web server is now cattle-like because it can be reproduced easily by simply installing the software and configuring it to point to the database on the other machine. The database machine is a pet. However, having a cattle + pet situation is an improvement over having one big pet. If the cattle-like server becomes sick, we can easily replace it. The pet, since it has a single function, can be more easily backed up to prepare for an emergency. We can also lock out users so there is less chance of human-caused problems, and we can use more reliable (and more expensive) hardware. By identifying and isolating the state, we are putting all our eggs in one basket, but we can make it a very good basket—one to which we give special care and attention.

The state that remains is the data stored in the database. We can move this data to an external storage to further isolate the state. For example, rather than storing the data on local disk, we can allocate a data volume on our storage area network (SAN) server, as depicted in Figure 3.1c. Now the database machine is stateless.

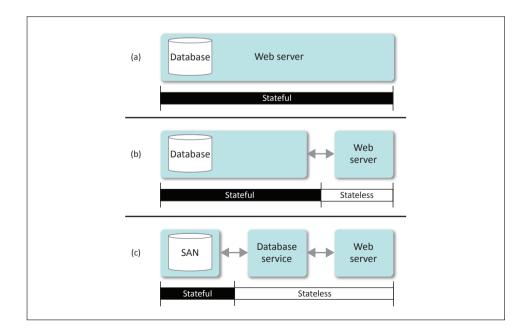


Figure 3.1: Evolving a web service to isolate state

It can be wiped and reloaded without losing the data. It is simply configured to attach to the right SAN volume to access the state.

Many systems go through this kind of evolution. Sometimes these evolutions happen during the design stage, resulting in a design that isolates state or minimizes the number of places in which state is stored. For example, we might consolidate state into a single database instead of storing some in a SQL database, some in local files, and some in an external application service. At other times this kind of evolution happens after the fact. System administrators spend a lot of time reconfiguring and reengineering older systems to evolve them as needed, often because they were designed by predecessors who have not read this book. Lucky you.

This process is also called decoupling state. The all-in-one design tightly couples the application to the data. The last design decouples the data from the software entirely. This decoupling permits us to scale the service better. For example, the web server can be replicated to add more capacity.

Decoupling state makes it easier to scale systems. Many scaling techniques involve replicating services and dividing the workload among those replicas. When designing a system, it is generally easier to replicate components that are stateless. If we administer these components as cattle, we can easily generate and destroy them as demand increases and decreases. Figure 3.2 is similar to Figure 3.1c, but the web server component has been replicated to scale front-end capacity. A replicated database cache was added to off-load read-only queries, improving database performance. This kind of scaling is discussed further in Chapter 18, "Service Resiliency and Performance Patterns."

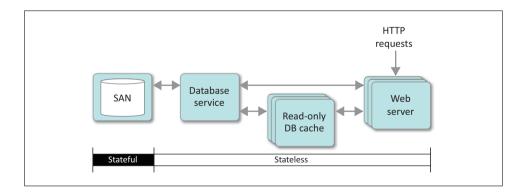


Figure 3.2: A scalable web application service

Blogs and State

State can also be moved to external services. Originally blog platforms were made up of software that generated each page on demand by reading data from locally stored files and an SQL database. This meant state was in three places (the software, the SQL server, and local files). Scaling such systems is very difficult.

In 2016, a new generation of blogging platforms arrived that required no server-side state. In this case, the site was a set of static files that could be uploaded to any web server—even ones without a database or the ability to execute code. Such platforms used client-side JavaScript for all interactive features.

Blog site generators like Hugo and Jekyll typically work as follows. The blog owner creates a Git file repository that stores everything related to the site: images, the text of blog posts, metadata that describes what the web site should look like, and so on. The site generator uses this information to generate the entire site as a set of static files. These files are uploaded to a web server. If a new blog post is created in the Git repository, the entire site is regenerated and uploaded again to the web host.

Highly stateful content such as user comments is handled by external services such as Disqus. While the comments appear to be dynamically updating on the site, they are really loading from the Disqus servers using HTML5 code that does not change. This eliminates most of the infrastructure the blog owner must maintain.

Because the files are static and require no server-side state, they can be served from nearly anywhere. This includes a directory on a file server, a Dropbox account, or a massive multiserver web hosting infrastructure.

3.7 Generic Processes

We can also make processes more generic to improve efficiency. For example, onboarding new employees is a complex process. In some companies each division or team has a different onboarding process. In some places engineers have a different onboarding process than non-engineers. Each of these processes is pet-like. It takes extra effort to reinvent each process again and again. Improvements made for one process may not propagate to the others. However, this situation often arises because different teams or departments do not communicate.

In contrast, some companies have a unified onboarding process. The common aspects such as paperwork and new employee training are done first. The variations required for different departments or roles are saved to the end. You would think this is a no-brainer and every company would do this, but you'd be surprised at how many companies, both large and small, have a pet-like onboarding process, or unified the process only after losing money due to a compliance failure that required the company to clean up its act.

Onboarding

Onboarding is the process by which a new employee is brought into the company. While it is not usually the responsibility of the IT team, much of the process involves IT: creating accounts; delivering the employee's computer, phone, and other technology; and so on. See Chapter 12, "Onboarding."

Another example is the process for launching and updating applications in production. Large companies often have hundreds of internal and external applications. A retailer like Target has thousands of applications ranging from inventory management to shipping and logistics, forecasting, electronic data interchange (EDI), and the software that handles the surprisingly complex task of generating price labels.

In many organizations each such application has been built using different software technologies, languages, and frameworks. Some are written in Java; others in Go, Python, or PHP. One requires a particular web framework. Another requires a particular version of an operating system. One requires a certain OS patch; another won't work on a machine *with* that patch. Some are delivered as an installable package; with others the developer emails a ZIP file to the system administrators.

As a result the process of deploying these applications in production is very complex. Each new software release requires the operations team to follow a unique or bespoke process. In some cases the process is full of new and different surprises each time, often based on which developer led that particular release. Joe sends ZIP files; Mary sends RAR files. Each variation requires additional work and additional knowledge, and adds complexity and risk to the production environment. Each variation makes automation more difficult.

In other words, each of these processes is a pet. So how can we turn them into cattle?

Around 2012 a number of organizations identified the need to unify these processes. Many new technologies appeared, one of which was the Docker Container

format. It is a format for software distribution that also unifies how production environments deploy applications. This format not only includes all the files required for an application or service, but also includes a standard way to connect and control them. Docker Containers includes meta-information such as which TCP port the service runs on. As a consequence, in a service hosting environment nearly all applications can be deployed the same way. While not every application can work in the Docker Container system, enough can to greatly reduce the number of pets in the environment.

The Docker system includes a number of elements. The Docker Container image is an archive file (like ZIP or TAR) that includes all the files required for a particular service. A Dockerfile is a file that describes how to build an image in an automated fashion, thereby enabling a repeatable process for building images. A Docker compose file defines a complex application made up of many containers, and describes how they talk to each other.

Listing 3.1 is a Dockerfile that describes how to create an image that includes the Apache HTTP server and related files. The EXPOSE 80 statement indicates that the software this image runs needs exclusive access to TCP port 80.

Listing 3.1: A Dockerfile describing how to build a Docker image

Listing 3.2 shows a Docker compose file for an application that consists of two services: one that provides a web-based application and another that provides API access. Both require access to a MySQL database and a Redis cache.

Listing 3.2: A Docker compose file for a simple application

```
services:
  web:
    git_url: git@github.com:example/node-js-sample.git
    git_branch: test
    command: rackup -p 3000
```

```
build_command: rake db:migrate
  deploy_command: rake db:migrate
  log_folder: /usr/src/app/log
  ports: ["3000:80:443", "4000"]
  volumes: ["/tmp:/tmp/mnt_folder"]
  health: default
api:
  image: quay.io/example/node
  command: node test.js
  ports: ["1337:8080"]
  requires: ["web"]
databases:
  - "mysq1"
  - "redis"
```

With a standardized container format, all applications can be delivered to production in a form so sufficiently self-contained that IT doesn't need to have a different procedure for each application. While each one is wildly different internally, the process that IT follows to deploy, start, and stop the application is the same.

Containers can be used to build a beta environment. Ideally, the test environment will be as similar to the production environment as possible. Anytime a bug is found in production, it must be reproduced in the test environment to be investigated and fixed. Sometimes a bug can't be reproduced this way, and fixing it becomes much more difficult.

The reality is that at most companies the beta and production environments are very different: Each is built by a different group of people (developers and SAs) for their own purposes. A story we hear time and time again is that the developers who started the project wrote code that deploys to the beta environment. The SAs were not involved in the project at the time. When it came time to deploy the application into production, the SAs did it manually because the deployment code for the beta environment was unusable anywhere else. Later, if the SAs automated their process, they did it in a different language and made it specific to the production environment. Now two code bases are maintained, and changes to the process must be implemented in code twice. Or, more likely, the changes are silently made to the beta deploy code, and no one realizes it until the next production deployment breaks. This sounds like a silly company that is the exception, but it is how a surprisingly large number of teams operate.

Not only do containers unify the production environment and make it more cattle-like, but they also improve developer productivity. Developers can build a sandbox environment on their personal workstations by selecting the right combination of containers. They can create a mini-version of the production environment

that they can use to develop against. Having all this on their laptops is better than sharing or waiting their turn to use a centrally administered test stage environment.

In June 2015 the Open Container Initiative (OCI) was formed to create a single industry-wide standard for container formats and run-times. Docker, Inc., donated its container format and runtime to serve as the basis of this effort.

Containers are just one of many methods for unifying this process.

Shipping Containers

The concept of Docker Containers comes from the shipping industry. Before shipping containers were introduced, individual items were loaded and unloaded from ships, usually by hand. Each item had different dimensions and therefore had to be handled differently. An individual lamp needed to be carefully handled, while a large sack of wheat could be tossed about.

That changed in April 1956, when Malcom McLeans organized the first shipment using standardized containers.

Standardized shipping containers revolutionized how products move around the world. Because each shipping container was the same shape and size, loading and unloading could be done much faster. Cranes and automation had to be built to handle only one shape, with a standardized maximum weight and lifting points.

A single container held many individual items, all with the same destination. Customs officials could approve all the items in a particular container and seal it, eliminating the need for customs checks at transit points as long as the seal remained unbroken.

Intermodal shipping was born. A single container would be loaded at a factory and remain as a unit whether it was on a truck, train, or ship. Standard shipping containers are accepted everywhere.

3.8 Moving Variations to the End

Operational science teaches us to move variations in a process to the end. Burger King restaurants make a generic hamburger, waiting until the last minute to add toppings such as ketchup, mustard, and pickles. Unsold inventory can be kept generic so that it can be quickly customized when the order is placed. Otherwise, a restaurant might end up with a surplus of burgers with pickles sitting unsold while Christina waits for her pickle-less order to be made from scratch.

Auto manufacturers also delay variation to the last possible moment. Option packages are added at the end, where demand is better understood. Unusual items like special audio systems or fancy tires are added by the dealer only after a particular customer requests them.

As long as the WIP stays generic, the process is simple and easier to streamline. You can mass-produce dozens of generic burgers with a single process and a single focus, improving it constantly to be more efficient. Once they are customized, everything becomes a special snowflake process. Our ability to improve the process is not impossible, though it is deterred.

This strategy also works in IT. Design systems and processes to keep WIP generic for as long as possible. Save variations until the end. This reduces the combinations of configurations and variables to be tested, makes it easier to verify completeness and accuracy, and makes it easier to improve the process.

We've already seen this in our discussion of the onboarding process, where common tasks were done first.

Another example relates to laptop distribution. Imagine a company where all new employees receive the same laptop, with the same OS, the same configuration, and the same applications. However, when a user logs in for the first time, specific applications are installed depending on whether the employee is an engineer, salesperson, or executive. After that customers can customize the workstation to their liking. This enables the entire laptop deployment process to be generic until the last possible moment.

Now imagine instead that such customizations were done at the start. If there was a burst of new engineers starting at the company, the IT department might find itself with no engineering laptops left but plenty of sales laptops. If the hardware was the same they could at least rework the laptops to be engineering laptops. This would double the effort expended on each laptop, but it would solve the immediate problem. If the hardware models were different, however, the engineers would have to wait for laptops since the units are not fungible resources. Alternatively, the engineers could be retrained to work as salespeople, but that would be silly since people are not fungible resources.

When things are different in software, we can treat them generically by choosing the right level of abstraction. Containers permit all services to be treated generically because no matter what is on the inside, the SAs can simply deal with them at generic touch points that are common for all.

Some software frameworks permit plug-ins or drivers to be written so that the framework deals with generic "things" but the differences are mediated by the plug-in.

3.9 Automation

Consistency makes it easier to automate a process. It is easier to write automation for cattle than for pets because there are fewer surprises and variations to be aware of and fewer permutations to test. Automation brings about opportunities for self-service system administration. Web sites and other tools can empower users to get their needs met without human intervention.

You can also look at this another way: Before we can improve things, we must make things consistent. Making improvements to something inconsistent is like wrestling a pig: It's messy and you probably won't win. Once things are consistent, we can make them better—optimize them—and we gain the freedom to experiment and try new things. Our experiments may fail, but if we do not try, there is no way to improve. At least with each failure we learn something. This is not a rationalization that makes us feel better about our failures: The experiments that are a success are valuable because the system has been improved (optimized); the experiments we revert are learning experiences that guide us as we make future improvements.

You'll see this pattern of chaos⇒defined⇒repeatable⇒optimizing throughout this book. It is also the basis of "The Three Ways of Operational Improvement" described in Section 12.3.5, and is the basis of the assessment levels in Section 55.3.2.

3.10 Summary

Pets are machines that are irreproducible because they are highly customized over a long period of time with no record of how to exactly replicate the process. They must be managed individually. If a pet becomes damaged or corrupted, it must be carefully brought back into the desired state just as a doctor tends to a sick patient.

Cattle are machines that can be reproduced programmatically and are therefore disposable. If one of these cattle gets damaged or corrupted, it is wiped and rebuilt. To complete the analogy, when a single animal in a cattle drive is sick, it is killed so that the herd can keep moving.

Cattle-like systems make it easier to manage large numbers of machines. It is easier to mass-produce IT when machines are generic.

Desktops can be made cattle-like by starting them all the same via automation, and using directory services and other techniques to maintain their sameness. We can also reduce the number of vendors and models to make the repair processes more generic.

Servers have different challenges. The software each runs is usually very different. We can use containers and configuration management systems to automate the setup of these differences so that they can be reproduced by running the code again. More importantly, pet-like servers store irreproducible state: information that is not stored elsewhere (other than backups). We can design our services to separate out our state to specific machines so as to increase the number of cattle-like systems. State can be stored on a separate file server, database server, or external service.

We can also improve efficiency by making processes more cattle-like. A process should save any variations until the last possible moment. By keeping things generic at the start, we can mass-produce the start of the process.

Exercises

- 1. Explain the pets and cattle analogy for computers.
- 2. What is a snowflake server? Why are they a bad idea?
- 3. If a snowflake server is risky, how can we reduce risk through repetition?
- 4. How do cattle-like systems help us be more efficient?
- 5. How do cattle-like systems help us scale services?
- 6. According to this chapter, why do banks have lousy interest rates?
- 7. A laptop and a desktop PC are very different. In what way could we treat them both as cattle of the same herd?
- 8. What is state? What is irreproducible state?
- 9. Why is isolating state to particular machines a good thing?
- 10. How can beta and production environments end up being different? How can we make them as similar as possible?
- 11. How is mass-production aided by moving variations to the end?
- 12. Sometimes bad customer service is described as being treated like cattle. Yet, some of the best companies have practices that assure that everyone receives extremely high-quality service in an efficient and mass-produced way. These companies are also managing people like cattle. How are the latter companies able to achieve this without offending their customers?
- 13. Pick a service in your organization that stores a lot of state. Describe how it could be implemented using an architecture that isolates state.
- 14. What are the benefits of moving variations to the end of the process?
- 15. Pick a process in your organization that has a lot of variation. How can it be restructured to move the variation to the end? What benefits would be achieved by doing this?