

Table C-7 Instructions for Form SPD-7: COPSEMO Details Summaries

<i>Item</i>	<i>Description</i>
1. Project Title	Insert the project name or title.
2. Project ID No.	Identify the project Identification Number using a unique code devised for that purpose.
3. Rev. No.	Insert the revision number starting from 0001.
4. Date prepared	Identify the date when the form was prepared.
5. Originator	Insert the name of the person who completed the form (and phone extension).
6. Cycles and total effort and schedule per phase	<ul style="list-style-type: none"> <li>▪ Start by confirming the phases of your life cycle (Inception, Elaboration, Construction and Transition) in the left most columns; if other names as used, please provide them along with a mapping to the MBASE/RUP phase names.</li> <li>▪ Enter the number of cycles or iterations within each phase. A cycle or iteration does not have to do all the activities, but does have clear start and finish times and be delineated by some concrete criteria.</li> <li>▪ Next, insert the start and end dates for the phase.</li> <li>▪ Finally, summarize the effort (number of person months; PM) and duration (months; M) by phase. The effort is also shown on Figure C-2b Phase Summaries (MBASE/RUP process).</li> </ul>
7. Effort per Activity per Cycle per Phase	<ul style="list-style-type: none"> <li>▪ Start by entering the phase (Inception, Elaboration, Construction and Transition) and the cycle number in the left most columns.</li> <li>▪ Next, insert the start and end dates for the cycle or iteration.</li> <li>▪ Then, enter the number of person months (PM) for each of the following activities for the cycle: <ul style="list-style-type: none"> <li>- MGT (Management)</li> <li>- ENV (Environment incl. CM)</li> <li>- REQ (Requirements incl. Bus. Modeling)</li> <li>- DES ( Design)</li> <li>- Impl (Implementation)</li> <li>- ASS (Assessment incl. Test, QA, R/D V&amp;V)</li> <li>- DEP (Deployment)</li> </ul> </li> <li>▪ Finally, summarize the effort (number of person months; PM) and duration (months; M) by cycle.</li> </ul>
8. Persons per Activity per Cycle per Phase	<ul style="list-style-type: none"> <li>▪ Start by entering the phase (Inception, Elaboration, Construction and Transition) and the cycle number in the left most columns.</li> <li>▪ Next, insert the start and end dates for the cycle or iteration.</li> <li>▪ Then, enter the number of persons and at what level (e.g. 1 @ FT, 2 @ .5 FT) for each of each activity as listed above for the cycle.</li> <li>▪ Finally, summarize the effort (number of person months; PM) and duration (months; M) by cycle.</li> </ul>