

Power Excel 2007 with MrExcel

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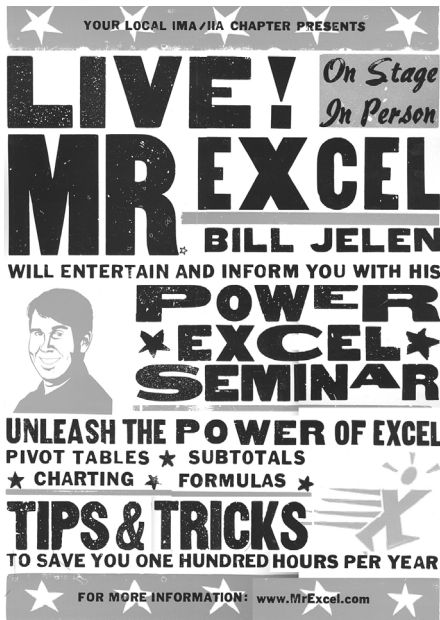
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Introduction

The poster from Hatch Show Print proclaims, “Live! On Stage, In Person, MrExcel Bill Jelen will entertain and inform you with his Power Excel Seminar.” Doing Excel seminars for accounting groups across the English-speaking world is the best part of my job. My goal, in 2 to 4 hours is to enable people to have fun while earning CPE credits and learning incredible things about Microsoft Excel.



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The lessons on this DVD come directly from the current version of my Power Excel seminar. My assumption is that you are not a beginner; instead, you already use Excel 20 to 40 hours per week and want tips and tricks to take your Excel use to the next level.

I rarely perform a seminar without someone in the audience (usually from row 2) raising his or her hand and letting me know of some amazing new trick. I reward these new tips with my Excel Master pin, write the trick down, and incorporate it into future seminars. If you have a favorite trick that is not in this DVD, drop me a note at NotInTheDVD@MrExcel.com and pass it along.

If you are looking for a live speaker for your next controllers conference or CPE day, contact Lora@MrExcel.com for information about having me perform my favorite Excel tricks live on your stage.

—Bill Jelen

lesson 15

Sort and Filter by Color

What You Will Learn

New in Excel 2007, you can now sort or filter by color. This feature prompted a redesigned sorting dialog.

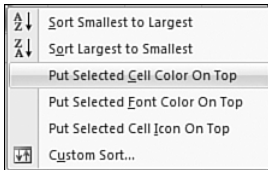


Figure 10 Right-click to sort by color.

Related Lessons

- Lesson 86 provides more detail on using Filter.
- Lessons 34–37 provide more detail on sorting.

To work along, use Lesson015.xlsx.

Notes from the Lesson

- You can sort on font color, fill color, or the icon. Sorting can be based on the colors applied using the Format icons on the Home tab or on colors applied through Conditional Formatting.
- For a quick sort, right-click a cell and choose Put Selected Cell Color On Top.
- For a detailed sort, use the Sort icon on the Data tab. The Sort dialog allows you to specify multiple colors.
- Use Data, Filter. In the drop-down menu at the top of each column, choose Filter by Color to choose to filter to a specific cell color, font color, or icon.